

Health Leadership High School – 1900 Randolph Rd. SE. Albuquerque, NM 87106 (505) 750-4547 ext: 126
Contact: Gilbert Ramirez, LICSW, LSSW – Director of Student Support
Submit Letters of Intent and Resume with References.
E-mail: gilbert.ramirez@healthleadershiphighschool.org

Job Description: Social Worker

This is a full time, 200-day position, housed at the school.

The Social Worker is responsible for carrying out the mission of the school in classrooms and projects with students and staff. The Social Worker is directly responsible to the Director of Student Support and has the following specific responsibilities:

1. Facilitate the growth of a physically and emotionally safe school culture through daily activities in core content/project classrooms and Advisory in support of the school's mission of preparation for college and/or career by graduation.
2. Support the development and implementation of the Advisory program.
3. Support all students via individual therapy, therapy groups, substance use/abuse, conflict resolution/mediation, anger management, collaborating with the school nurse and staff as well as other community support agencies.
4. Understand and communicate how special education services support students in the least restrictive environment to student, families, teachers, and visitors.
5. Actively participate in regular, scheduled professional development to improve student performance, instructional practice, and any whole school needs.
6. Communicate regularly with families, or surrogates, about students to ensure the highest level of support for students in and out of school.
7. Directly support and manage a caseload of special education students with SW services and participate in regular professional development provided by the school to improve instructional practices with these students.
8. Support classrooms that are open to visitors who wish to learn about the school.
9. Participate in management of students during the time they are out of class and on campus.
10. Attend IEP meetings as an advocate for the student and family
11. Mediate disagreements between students
12. Assist students and families with community resources; i.e., legal issues, advocacy, trainings, referrals to support groups, mental health agencies, etc.
13. Consult with other mental health professionals to address student needs
14. Facilitate discussions in the classroom to promote social/emotional wellness.
15. Educate and promote healthy behavior and provide assistance for sick/injured students.
16. Assist faculty/staff with interventions such as counseling or referrals for counseling in the community, support around working with students, stress management, and classroom management assistance.
17. Complete quarterly progress towards goals for caseload students.
18. Document time spent consulting with teachers, families, and students as well as direct work with students regarding social/emotional issues.

Required Qualifications

1. Masters degree in Social Work from an accredited University.
2. New Mexico Social Worker License, LMSW, LCSW preferred
3. Three to five years experience with high school age students

Preferred Qualifications

1. Background in substance abuse interventions, mediation/conflict resolution, anger management skills.
2. Knowledge and understanding of health professions and healthy lifestyle
3. Strong skills and knowledge in math, reading, and writing
4. Experience with inclusive education practices
5. Experience working with English Language Learners
6. Strong oral and written communication skills
7. Strong collaboration skills
8. Spanish fluency