**February 26, 2020 – Regular Meeting Minutes**

Health Leadership High School Governance Board

1900 Randolph Rd SE, Albuquerque NM 87106

*\*Indicates action ítem requiring vote.*

1. Call to Order: Chair Ms. Barboa was absent. Ms. Archuleta called the meeting to order at 5:36 pm.
2. Roll call: Adriann Barboa was absent. Teri Hogan and Dr. Kaufman were in attendance. Dr. Rankin and Mr. Abuko were present via telephone. Ms. Hogan moved to approve. Dr. Rankin seconded. Motion passed unanimously.
3. Approval of Meeting Agenda\*: Ms. Hogan moved to approve the agenda. Mr. Abuko seconded. Motion passed unanimously.
4. Approval of January 29, 2019 Meeting Minutes\*: Ms. Hogan moved to approve. Mr. Abuko seconded. Motion passed unanimously.
5. Public Comments: NONE

6. Financial Items\*:

1. Approval of BARs\*: CSI Grant pending by APS. Dr. Rankin moved to approve the BARs. Ms. Hogan seconded. Motion passed unanimously.
2. Approval of Payroll & Accounts Payable Payment Vouchers for January\*: Ms. Hogan moved to approve Payroll & Accounts Payable Vouchers for January. Dr. Kaufman seconded. Motion passed unanimously.
3. Approval of Financial Statement Reports for December and January\*. Ms. Hogan moved to approve the Financial Statement Reports for January. Dr. Kaufman seconded. Motion passed unanimously.
4. Approval of Laws and Regulations related to operation of vehicle\*: Ms. Hogan moved to approve. Dr. Kaufman seconded. Motion passed unanimously.

7. Updates:

1. Update from the Executive Director: Ms. Archuleta reported on current events. She reported on the preparation for Family Meetings. She also reported that Professional Development would occur next week to prepare for Trimester 3. She also reported that Trimester I and Trimester II was an opportunity to learn, but Trimester 3 will be implementing as a start, as a new school year to allow more fluidity on the work and to make sure that things are impactful and meaningful. Work will be done on launching projects for Trimester 3 and looking forward to it. Student stability is good, but behaviors are challenging. The bar is being raised to really increase the rigor. Ms. Archuleta also reported that Ms. Reno reported that she will not be returning next year. She reported that the team and people here are passionate about the work and positive youth outcomes. The team is coming together and supporting each other.
2. Update from Director of Curriculum and Instruction: Ms. Archuleta reported that Ms. Reno has shared information with Board Members to inform them of what is happening.
3. Update from the Director of Community Engagement: Ms. Quinones-Suarez reported on Trimester 3 Exhibitions. Also reported that she is meeting with more Community Partners and is working on bringing in more guest speakers. Ms. Quinones reported on the importance of family engagement. Trimester 2 has ended and exhibitions were a success. Involvement with community partners has increased including the seniors and projects. Currently we are prepping for graduation, trimester 3 and CWP applications for juniors. Dr. Kaufman asked about the community partners and who are our strong partnerships. Abq reads, Francisco Ronquillo, Enrique Cardiel to name a few. Ms. Hogan suggested building partnership with Skarsgard farms for food safety and prep.
4. Update from Director of Student Support: Mr. Hoge reported his start with HLHS. Mr. Hoge reported on his background and experience prior to coming here. He also reported that he is really getting to know his student support team, feels like he is in an assessment phase to know what is working and what is not, in implementing support services. He also reported that he wanted to implement trauma informed support. He also ran PD to help prepare for authentic family meetings as well as shape leaders in a positive way. Dr. Kaufman asked about increased support services beyond curriculum and academics. Mr. Hoge mentioned that he would like to provide more training and professional development in this area.
5. Legislative Session: (Capital Outlay) Ms. Archuleta reported that we received some Capital Outlay. She also reported that the Foundation Board has been meeting. She reported meeting about purchasing land and ideas that would lead to maintenance of financial stability.
6. Foundation Board: Leticia reported that the Foundation Board has been meeting. She reported meeting about purchasing land and support from Foundation Board members on ideas to move the process forward. She also reported working on the 501C3 and the current status.

1. School Year Calendar: Ms. Archuleta reported that she is currently working on the school calendar. We participated in ELTP for an extended 10 days for SY 19/20.

9. Upcoming Meeting Noted: Wednesday, March 25, 2020 at 5:30 pm at Health Leadership High School, 1900 Randolph Rd. SE, Albq., NM 87106.

10. Adjournment: With no further business, Dr. Kaufman moved to adjourn the meeting. Ms. Hogan seconded. Motion passed unanimously and Ms. Archuleta adjourned the meeting at 6:48 pm.