**October 30, 2019 – Regular Meeting Minutes**

Health Leadership High School Governance Board

1900 Randolph Rd SE, Albuquerque NM 87106

*\*Indicates action item requiring vote.*

1. Call to Order: Chair Ms. Barboa called the meeting to order at 5:34 pm.
2. Roll call: Adriann Barboa and Teri Hogan were in attendance. Mr. Estrada and Mr. Kaufman were absent. Mr. Rankin was present via telephone.
3. Approval of Meeting Agenda\*: Ms. Barboa moved to approve the agenda. Ms. Hogan seconded. Motion passed unanimously.
4. Approval of September 26, 2019 & October 10, 2019 (Special Meeting) Minutes\*: Ms. Hogan moved to approve the meeting minutes. Ms. Barboa seconded. Motion passed unanimously.
5. Public Comments: Ms. Rebekah Runyan was present as one of the owners of K-12 accounting. She is a CPA and has 10 years of experience. She also worked as an auditor and focused on schools. Ms. Runyan will be working with Mr. David Vigil on transition. Ms. Runyan explained that they follow a very standardized process. Mr.Vigil will be supporting the transition until mid-December. Mr. Vigil also stated that he needed to leave at 6:15 for personal matters.
6. Old Business:

 Action Items: Medication in School Policy: Ms. Barboa approved to table. Ms. Hogan seconded.

1. Financial Items:
2. Approval of September Disbursements\*: Abuko had a question regarding September disbursement having an Amazon total from July and August. Clarification was provided by David indicating that it was a timing issue. Areas of ongoing fees include student bus passes. The school was provided 30 (1 month) passes and 30 (day) passes donated from the city. Bus passes are purchased based on need to support student attendance. Ms. Barboa motioned to approve. Ms. Hogan seconded. Motion passed unanimously.
3. Approval of BARs\*: Check listing approved, educational consulting support) obligated by the HS redesign. Ms. Barboa motioned to approve the BARs. Ms. Hogan seconded. Motion passed unanimously.
4. Updates from School Administration:
5. Update from Executive Director: Ms. Archuleta reported about all the pillars and that we are all connected and working together. She also reported meeting with Bob DeFelice who is the Director at First Choice Community Healthcare regarding the purchase of the land for our new building. Ms. Leticia met with Representative Daniel Ivy Soto who was the school’s previous lawyer who provided clarification on the status of the Foundation Board. This will need to be reestablished as we move forward for the purchase of the land. Ms. Barboa requested that it be stated for the record that the Board had been misinformed in the past as to the status of the Foundation. Ms. Barboa had personal knowledge that individuals from the Foundation Board were never contacted despite the board having been informed that contact was made.
6. Update from Director of Curriculum, Instruction and Assessment: Ms. Reno was absent but reported through Ms. Leticia that Trimester I is almost done through exhibitions. Kudos to Ms. Caro for Exhibitions and for bringing new partners. The Instructional Coach attended a conference in Kansas. Leticia and Viviana will be attending a comprehensive training for Acellus. This includes a recovery credit program training to support student academic success.

Student projects for Tri I were a success. Ms. Barboa and Mr. Abuko Estrada pitched a project that was accepted by students. The students proposed an increase to the NM liquor tax to use the revenue to go to education and another student proposed that the purchase of Ejuice used for e-cigarettes be increased to 27% to increase revenue that could also be used for education.

Update from Director of Community Engagement: Ms. Carolina reported that this month had been busy with exhibitions. It has been a valuable process to learn from and is looking forward to the ongoing improvement of this process. Ms. Caro reported that she has been connecting with families to let them know that the school is here to support them and wants to have a welcoming environment to engage families in discussions to build the HLHS community. Ms. Caro has been helping students with planning to take online courses. Ms. Caro reported the update of enrollment is 235 students and 3 more to register next week. Ongoing support with retention is a priority and efforts are supported by all staff. Ms. Barboa asked if Ms. Caro is feeling supported and Ms. Caro indicated that she has been supported through the network and Moneka Stevens has been very helpful through this process but is striving to take on the work more independently.

1. Update from Director of Student Support: Ms. Pearson reported out regarding update in ending the first trimester and supporting students throughout their project-based coursework. Ms. Kayde Solamakos, a master’s level social work intern was introduced. Ms. Solamakos has been a part of the student support team and continues to work on developing program supports at HLHS.
2. Upcoming Meeting Noted: November 26, 2019 5:30 pm at Health Leadership High School at 1900 Randolph Rd SE, Albuquerque NM 87106.
3. At this time 7:05pm, Mr. Rankin had to disconnect so there was no longer a quorum.
4. Closed Session pursuant to the Open Meetings Act, Section 10-15 (H) (2)NMSA 1978-
A Closed Session was scheduled to address limited personnel matters. Due to lack of quorum, closed sessions will be rescheduled for a later date. Motion to adjourn at 7:55pm