

October 28, 2020, 2020 –Zoom Meeting

Topic: Governing Board Meeting

Time: October 28, 2020 05:30 PM Mountain Time (US and Canada)

**Indicates action item requiring vote.*

- 1 Call to Order: Ms. Barboa called the meeting to order at 5:36 pm.
- 2 Roll call: Ms. Barboa, Ms. Frances K. Bushnell-Lopez, Mr. Estrada and Mr. Gilbert Ramirez were present via zoom. Dr. Rankin was absent. Potential Board member Italia Aranda was also present.
- 3 Approval of Meeting Agenda*: Ms. Frances K. Bushnell-Lopez moved to approve the agenda. Mr. Estrada seconded. Motion passed unanimously.
- 4 Approval of September 30, 2020 Meeting Minutes*: Mr. Estrada moved to approve the September 30, 2020 Meeting Minutes. Mr. Gilbert Ramirez seconded. Motion passed unanimously.
- 5 Public Comments: NONE
6. Financial Items*:
 - a. Discussion and possible action on Finance Reports*: Ms. Jaramillo presented on the Finance Report. Ms. Barboa requested for Ms. Jolene to go more in depth explaining the Finance Reports to assure everyone understood. Ms. Jolene discussed and explained the purpose of BARS, she explained how the graphs explained the expenditures as well as the gap in the budget and revenue. Mr. Gilbert Ramirez asked how low enrollment would impact the budget and also expressed the importance of everyone to work on student recruitment. At this moment, the budget is healthy so there would be no budget cuts, but assistance with recruitment from Board Members was discussed. Ms. Jolene also discussed the completion of the most recent audit. She also explained that information cannot be shared until it is official. Ms. Barboa moved to approve the Finance Reports. Ms. Frances K. Bushnell-Lopez seconded. Motion passed unanimously.
 - b. Discussion and possible action on Accounts Payable Check listing*: Ms. Jaramillo presented on Accounts Payable Check listing. Ms. Barboa moved to approve the Finance Reports. Ms. Frances K. Bushnell-Lopez seconded. Motion passed unanimously.
 - c. Discussion and possible action to approve BARS: No BARS for approval at this time.
 - d. Discussion and possible action to approve potential board member*: Ms. Barboa introduced Italia Aranda. Ms. Aranda introduced herself and expressed how her expertise could support HLHS. Mr. Ramirez discussed the requirements and commitment of serving in a Governing Council and went over the responsibilities as a Board Member. Ms. Aranda understood and expressed excitement to be able to serve and support. Additional questions were asked to learn more about Ms. Aranda. Ms. Barboa also explained the Governing Board Council Trainings. Ms.

Barboa moved to approve Italia Aranda as a new board member. Mr. Estrada seconded. Motion passed unanimously.

- e. Discussion and possible action to approve on climate and exit surveys *: Ms. Barboa presented the importance of implementing a climate survey for staff twice a year to support the school environment. She also presented that the Exit survey is also good to implement as part of the evaluation. Ms. Archuleta also presented on the climate survey that is currently being developed to present to staff as well as the survey that has already been sent out to families. She agreed that it's best practice to send out surveys and use that data to grow the organization. Mr. Ramirez also emphasized and expressed the importance of all surveys and reported that he is willing to take on the task to support with the exit survey template and make sure that exiting staff members receive it. Ms. Barboa and Mr. Gilbert Ramirez both expressed an interest in looking at the survey prior to it being presented to the staff as well as offered their support with it.

7. Discussion Items:

- a. Report from the Director of Community Engagement: Ms. Carolina reported on the recruitment efforts and appreciated the support offered from the Governing Council to continue those efforts. She also reported on students volunteering to put together 300+ food bags that will be distributed to Tribal Communities by First Nations. She also reported on the ongoing work with First Nations to create a Wellness Virtual Event.
 - b. Report from the Director of Student Support: Mr. Nathan was absent. He was at the school passing out pumpkins for students for the Pumpkin Decorating Contest.
 - c. Report from the Director of Curriculum and Instruction: Mr. Robert reported on the work being done connected with Exhibitions and the mini exhibitions that occurred at the beginning of the month. He also reported on his approach on recruitment and retention, which is also included with the community connection, the advisory model as well as shoring up what and how it looks at our school. He also reported on the work that has been happening connected with the PDP's (Teacher Evaluations).
 - d. Report from the Executive Director: Ms. Archuleta reported on the completion of the new school website. She also asked for an updated bio from each Board Member. Ms. Archuleta reported on the Charter Renewal and the positive feedback received during the Site visit.
8. Upcoming Meeting Noted: Wednesday, November 18, 2020 at 5:30 pm via zoom or at Health Leadership High School, 1900 Randolph Rd. SE, Albq., NM 87106. This meeting will be held one week early due to Thanksgiving Holiday.
9. Adjournment: With no further business meeting was adjourned at 7:20 pm.