

**MINUTES OF A REGULAR MEETING OF  
THE GOVERNING COUNCIL OF  
HEALTH LEADERSHIP HIGH SCHOOL**

March 23, 2016

7:30 am – 9:30 am

1900 Randolph Road SE

**Board Members:**

Shannon Groves  
Adriann Barboa  
Javier Acevez

Ruby Ethridge  
Norma Valdez  
Chris Brennan

Ryan Harrigan  
Art Kauffman  
Jason Espinoza

**Guests:**

Tony Monfiletto

Michelle Melendez

**School Leadership and Staff:**

Blanca Lopez  
Monika Monje

David Vigil  
Moneka Stevens

Amy Eveleth  
Daniel Ivey Soto

= present

**Agenda item 1 - Call to order:** — Shannon Groves, President

**Agenda item 2 - Adoption of the Agenda** – Shannon Groves, President

**Motion**

Art made motion to approve agenda

Ruby seconded the motion

**Motion passed unanimously.**

**Agenda Item 3 -Approval of Minutes of the Regular Meeting on December 17, 2015**

**Motion**

Art made motion to approve minutes for February 25, 2016.

Ruby seconded the motion.

**Agenda Item 4 - Public Comment**

There was no public comment.

**Agenda Item 5 -Finance Report, Action on BARS and Vouchers** – David Vigil, Finance Director - Including recent audit report.

**No Vote on Bars:**

David reviewed audit finding to Board members.

**Agenda Item 6 – Facilities Committee** – No report

**Agenda Item 7 – Performance Framework** – Blanca reported on the Blue Cross Blue Shield Community Grant Engagement Committee visit to the school. HLHS will be working with the Hispano Chamber of Commerce Community Committee and will meet with them on a monthly basis. This will add opportunities for shadow-ships, mentorships and internships for our students. David, Ruby and Blanca met with Mr. Jim Chynoweth, his brother Paul, and Nephew Jeff to discuss extension to the lease and changes to classroom to better serve students. They are willing to work with us. We will consult with Gabriella from the UNM Architect School to ensure that changes made are optimal.

**Agenda Item 8 – Scholarship Fund** – Monika No report.

**Agenda Item 9 – New Mexico Center for School Leadership-** Shannon reminded board about the need for professional development for board members. The purpose of the board is not clear and members struggle with their role. Last year the board worked very hard to ensure that lease agreement and MOU with First Choice. The school is growing and the board is needed in order to continue to guide HLHS into the future. Everette Hill will be calling all board members to assess the individual needs of board members. The retreat was set for June 11 from 9:00 AM to 3:00 PM. Ruby stated that the work we will be doing on the retreat will be good and inspiring work that will help board members better understand their roles. Dr. Kaufman stated that clarity about the retreat was needed as he thought that last year's retreat covered PED training. The purpose of the retreat is also for members to get to know each other better and to see how their talents can be used to benefit the school. Michelle stated that she was interested in returning to the board.

Tony reported on the center's work on developing human capacity and raising money to support center and schools. The Innovation Tour will be on April 26 from 9:00 AM to 11:30 AM. Michelle will participate with our school and present the plans for our future school. Angelica Solares is moving on to a new job. Michelle will be our contact point for now on.

**Report:** Community Health Corps – Michelle Melendez Michelle reported on the progress of the South Valley Community Commons and the community meeting held the day before at First Choice to update the community. Michelle also reported on the work that Gabriella Gutierrez from the UNM Architect School and the work that the master class student are doing in designing our new school. Gabriella is also working with the school to maximize our space as the student population grows.

**Board Development:** Everitt Hill – 8:00 AM to 9:00 AM. Items discussed in #9.

**Adjourn**

***Date of next board meeting: April 28, 2016.***



