

**MINUTES OF A REGULAR MEETING OF  
THE GOVERNING COUNCIL OF  
HEALTH LEADERSHIP HIGH SCHOOL**

January 26, 2017

7:30 am – 9:00 am

1900 Randolph Road SE

1. Confirmation of a Quorum — Adriann Barboa

Board Members:

Javier Aceves -  
Adriann Barboa  
Chris Brenan -  
Ryan Harrigan  
Teri Hogan  
Art Kaufman  
Chris Rivera -  
Melissa Stefen

Guests:

Tony M. ✓

School:

Blanca Lopez -  
David Vigil -  
Amy Eveleth -  
Gilbert Ramirez  
Moneka Stevens  
Daniel Ivey-Soto

2. = Present

Introductions – Round table introductions of school staff and board members. Daniel Ivey-Soto is on the phone.

Tony M.

3. Adoption of the Agenda – Adriann Barboa

**Motion: Teri**

**Second: Chris B.**

**Approved, no objection None**

4. Approval of Minutes of the Regular Meeting on December 22, 2016

**Motion: Chris B.**

**Second: Teri**

**Approved, no objection**

5. Public Comment – please sign in at meeting (comments are limited to three minutes, extra time may be granted at the discretion of the President)

There was no public comment – No public comments

**6. Voting of new board officers**

Blanca recommended we keep interim officers right now. School directors are committed to ensure the board members are supported. Blanca reviewed the Positions via the By-Laws of the Board. Daniel – Interjected - The position we have to elect is the President of the Board. Melissa would like to be president.

Adrian Interim Chair

Chris Interim Secretary

Javier Made motion to approve all three positions. Adriann is the Interim, Chris Rivera – Secretary,

Teri Second

No objections

**7. Facilities Committee Update (David) 8:15am, David**

- Establishment of 501c – We received notice that the Foundation has tax exempt status. We can now begin fundraising. This can be done via payroll deductions. Foundation is meeting in 2 weeks to establish a fundraising goal. Reviewed areas of need – These are none state provided. Example: Bus Passes. There will be a couple new Board Members joining the Foundation Board. Visit from Raza Development Fund – They will be financing the project, but equity is required. Verbal commitment – Our Missions Aligned. Fundraising is required. 20% equity is required. Short \$500.

Tony – Mission Driven discussion with the execution of planning is impressive, especially at the 4-year mark. Worked with the Coalition of Charter schools to establish the connection with La Raza

Training for the Board. April 12<sup>th</sup> is Board Training – is All day training for the Board. This will cover our 5 hours of training through the PED and Coalition. – This will be a another day for a field trip to the site.

End 8:34am

**8. Finance Report, Action on BARS and Vouchers – David Vigil, Finance Director 7:45am, David is reviewing the Finance reporting, and he is also reviewing the upcoming budget. Daniel reviewing the cuts, and Fiscal year 18 review. Budget adjustment request review, David. These adjustments are due to a lower enrollment by 7 students. BAR – Vacancy savings, this is the proposed reduction in the budget, this is a position where the teacher resigned, not cuts to Account 51100, Fund 11000. David – Reviewed the different types of accounts and how they impact the school. 40-Day adjustment –**

Questions: Teri – Will travel expenses be cut, the travel will have to be made using the School Vehicle. Will Professional development be cut? Most of the PD will be performed in the school.

Tony – How will this impact the cash? This round Cash reserves will not be impacted.

Daniel left @8:11am

Javier – Cuts will not negatively impact the schools mission.

**Vote on Bars:**

**Motion: Javier**

**Second: Teri**

**Motion passed unanimously – No Objections**

9. Performance Framework – Blanca 8:36am

i. One senior won the MLK Scholarship, which provided the school.

- Board Development – Blanca and Amy reviewed the Board Development Planning Meeting and contacts – Aligned the Board Member with a HLHS Contact person.

What is the best way to work/communicate with the school. Community Health Workers Programs, Every HS students will leave school with a certification. Mental Health First Aid, with other options. Helping students prepare for careers and continuing education. Chris B. is a strong connection with First-Choice Community Health, HS students will leave with an endorsement from FCCH.

Tony – Senator Mike Padilla is working on changing the assessment tools and policies.

- Set up sub-committees membership. Establish standing meeting dates for sub-committees Blanca – Establishing communication before the Board meetings. The School Governing Council members will meet with the assigned school contact. Communicating in a common language in reporting to school and outside resources. Governing Council as ambassadors for the school. Tony - Reviewed Board engagement strategy.

Next meeting Management will review goals and tasks from previous governing council retreat.

10. Adjourn 9:04am

***Date of next board meeting: February 23, 2017***

