

Health Leadership High School Governing Council Meeting – 5/23/19 – Meeting Minutes  
5:30-7:30pm

**Meeting called to order: 5:30pm**

**Present:**

In-person:

Board: Adriann Barboa, Abuko D. Estrada, Teri Hogan, Gilbert Ramirez

Staff/Faculty/Students: Blanca, David, Chris Rivera

**Absent:**

Board: Dr. Alex Rankin, Dr. Art Kaufman, Chris Brennan

### **Agenda for 5/23 meeting**

#### **I. Opening Business**

- 1. Approval of Agenda** – Motion: Abuko; Second: Teri; Agenda approved
- 2. Approval of Minutes** – Motion: Teri; Second: Abuko; Minutes from 4/30/19 approved

#### **II. Public Comment:**

- Abbey – Announced development of her own solo practice dedicated to charter school law
- SMPC gave presentation on school building design concepts/timeline

#### **III. Action Items:**

- a. Approve Finance Report – Monthly Disbursements**
  - i. Motion: Abuko; Second: Teri; **APPROVED**
- b. Approve BARs**
  - i. Document ID: 001-752-1819-0024-I; Motion: Adriann; Second: Teri; **APPROVED**
- c. Policies**
  - i. **Employee Leave** – NO ACTION TAKEN; Motion to table: Abuko; Second: Gilbert; **TABLED**

- IV. Closed Session** – Pursuant to Section 10-15-1(H)(2) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters.
- a. Vote to go into Closed Session** – Motion to discuss limited personnel matters related to the Executive Director/Principal evaluation and contract renewal: Abuko; Second: Gilbert; APPROVED to move into closed session: Yes (Abuko, Teri, Gilbert, Adriann); No (None present)
  - b. Following Closed Session the Board will vote to return to Open Session and may take action**
    - i. Vote to return to Open Session - Motion: Adriann; Second: Gilbert; Meeting moved back to Open Session: Yes (Abuko, Teri, Gilbert, Adriann); No (None present)
    - ii. Matters discussed in the closed meeting were limited only to those specified in the motion for closure.
  - c. In Open Session, Board votes on issue of Executive Director’s contract renewal:** Vote to NOT renew Executive Director’s contract - Motion: Teri; Second: Adriann – MOTION APPROVED - Yes (Abuko, Teri, Gilbert, Adriann); No (None present)
- V. Discussion Items**
- a. Human Resources**
    - i. David will develop new Grievance policy for Board approval with school attorneys; Abuko will also review ahead of next General Board meeting
    - ii. Board requests description of HR position at school
  - b. GB Training**
    - i. Blanca sent email with training opportunities in June
  - c. Evaluation of Executive Director** – No further discussion than that above regarding Executive Director Evaluation
  - d. Performance Framework Reports** – None provided
    - i. **Student Support** – Stacie
    - ii. **Community Engagement** – Chris
    - iii. **Curriculum and Assessment** – Amber
    - iv. **Administration and Finance** – David
      - 1. **Budget Planning Session** – open to public
      - 2. **Discuss Schematic Design Proposal** – SMPC Architects
    - v. **Executive and Organizational** – Blanca
- VI. Closing Business**
- a. Announcements**
  - b. Date of next board meeting** – June 27, 2019
  - c. Adjourn**

**Meeting adjourned:** Motion: Abuko; Second: Gilbert; ADJOURNED 9:11pm