

**MINUTES OF THE REGULAR MEETING OF
THE GOVERNING COUNCIL OF
HEALTH LEADERSHIP HIGH SCHOOL**

November 15, 2018

7:30 am

1900 Randolph Road SE

I. Opening Business – Teri Hogan 7:35am

a. **Call to order**

- i. Abuko Estrada - Present
- ii. Chris Rivera - Present
- iii. Teri Hogan - Present
- iv. Adriann Barboa – Not Present
- v. Gilbert Ramirez – Not Present
- vi. Art Kaufman – Not Present
- vii. Alex Rankin - Present
- viii. Chris Brennan - Present

b. **School**

- i. Blanca Lopez - Present
- ii. David Vigil - Present
- iii. Amber Reno – Present 7:45am
- iv. Stacie – Not Present

c. Approval of Agenda

- i. Motion to Approve Agenda – Chris Rivera
- ii. Second – Alex Rankin
 1. Passed Unanimously

d. Approval of Minutes

- i. Motion to Approve Minutes – Chris Brennan
- ii. Second – Abuko Estrada
 1. Passed Unanimously

II. Public Comment – please sign in at meeting (Comments are limited to three minutes; extra time may be granted at the discretion of the Board.)

a. **NONE**

III. Action Items:

a. Finance Report – David Vigil – **7:40am**

- i. BARs
- ii. Motion to Approve BAR 001-752-1819-0005-IB – Abuko
- iii. Second – Chris Brennan
 1. Passed Unanimously
- iv. Reviewed the Check Report, Rollup Report, and Budget Expenditure Report. Discussed the Purchase Agreement on the land and the New Attorney.

IV. Discussion Items:

- a. **GB Training** – Blanca reviewed the upcoming mandatory training in December.

- b. **Performance Framework Reports** – Under APS the Performance Framework has changed, and we change how the school is graded by APS. Charting how many credits students need to meet graduation requirements. Statistics and tracking graduating rates under the new APS Performance Framework will allow us to accurately track graduation data.
- c. **Student Support – Blanca**, Stacie is continuing her onboarding process and continuation of the Pillar goals and objectives. Working on proactive measures to discuss additional Student Support services, and programming professional development on mandated reporting. This year she has improved on the program and tracking. There will be a family the school provides holiday gifts to. Working with students to ensure they have opportunities to participate in sports at other APS High Schools. The school provides opportunities for these students to meet their education requirements. Discussed working with various internship programs.
- d. **Curriculum and Assessment – Amber** –
- e. Annual and 90-Day Plan was approved by APS, this will be provided to us. Details from the 90-day plan will roll into the spring plan. These plans provide details of various grant opportunities and work the department is developing.
- f. We are in the second round of our short cycle assessment – At the end of the test window Amber will provide details on the trend patterns from the testing. She will help create help to mentally prepare the students to actively participate in the testing.
- g. Interviewing applicants for teachers. There are alternative licensure processes. Substitute teachers will be required to cover teachers. We are working with regular substitutes to cover for teachers.
- h. **Administration and Finance – David**
- i. **Executive and Organizational – Blanca** – 8:22am. She met with a group that will help with Capital requests, and this involves legislature and obtaining signatures. Richard Romero and his group. This will help request additional money for technology. We will also request money for every student could potentially have a laptop/ChromeBook during his or her duration of the semester.
- j. Worked with presenting our school to First Choice Community Health, and presented how our school will fit into the First Choice Community Health campus.
- k. Blanca presented the Memorandum of Understanding (MOU). Paid Internship program is through Future Focused Education.

V. Closing Business

1. Announcements – Blanca – There were several student who worked with providing care packages to homeless shelters.

2. **Date of next board meeting: Next Governing Council will be December 20, 2018 @ 5:30 P.M.**

3. Adjourn

Motion to Adjourn – Abuko

Second – Chris Brennan

Passed Unanimously

END 8:37am