

November 18, 2020, 2020 –Zoom Meeting

Topic: Governing Board Meeting

Time: November 18, 2020 05:30 PM Mountain Time (US and Canada)

**Indicates action item requiring vote.*

- 1 Call to Order: Ms. Barboa called the meeting to order at 5:45 pm.
 - 2 Roll call: Ms. Barboa, Ms. Frances K. Bushnell-Lopez, Mr. Estrada and Mr. Gilbert Ramirez were present via zoom. Dr. Rankin and Ms. Italia Aranda were absent.
 - 3 Approval of Meeting Agenda*: Ms. Frances K. Bushnell-Lopez moved to approve the agenda. Mr. Estrada seconded. Motion passed unanimously.
 - 4 Approval of October 28, 2020 Meeting Minutes*: Ms. Frances K. Bushnell-Lopez moved to approve the October 28, 2020 Meeting Minutes. Mr. Gilbert Ramirez seconded. Motion passed unanimously.
 - 5 Public Comments: Ms. Kayde Solomakos shared the progress of the GOO apprenticeship and the Care Calls Initiative Program. The Grow Our Own “GOO” is the apprenticeship program for the students that completed the first cohort of the CNM/HLHS CHW Program. They are currently being placed at different agencies and will be starting up their virtual internships. The Care Calls Initiative is a program administered by UNM Health Services and NM Aging and Long Term Department that is administering a survey to seniors and persons with disabilities in the state to update the database of which 6 students will be volunteering and participating.
6. Action Items*:
- a. Discussion and possible action on Finance Reports*: The Finance Reports were discussed during the Financial Committee meeting prior to the Board Meeting. Ms. Jaramillo reported that HLHS Financials are in great shape and able to sustain decreases. Ms. Barboa moved to approve, Mr. Ramirez seconded. Motion passed unanimously.
 - b. Discussion and possible action on Accounts Payable Check listing*: Ms. Jaramillo presented on Accounts Payable Check listing. Information was previously provided during the Finance Meeting prior to the Board Meeting and information was reviewed. Ms. Frances K. Bushnell-Lopez moved to approve. Mr. Ramirez seconded. Motion passed unanimously.
 - c. Discussion and possible action to approve BARS: Ms. Jaramillo presented the BARS. Ms. Barboa moved to approve the BARS. Ms. Frances K. Bushnell-Lopez seconded. Motion passed unanimously.
 - d. Discussion and possible action on potential GC members: Ms. Barboa announced that currently there are no new potential GC members, but she stated that her last month serving as a board member will be in December as previously announced. Ms. Barboa wanted to discuss and assure the recruitment of the new Board president. Mr. Ramirez also stated that it is important for a new board member to

have financial background to support the Board. Mr. Estrada also shared the importance of having a parent serving on the board.

- e. Discussion and possible action on T&E Policy*: Mr. Hill explained the T&E policy and explained when staff level up on the pay scale the increase will occur according to the Policy within the school year or following year. Mr. Ramirez also presented on how licensure and experience impacts the budget. Ms. Barboa moved to approve the T&E Policy. Mr. Ramirez seconded. Motion passed unanimously.
- f. Discussion and possible action on HLHS Return to School Policy*: Ms. Archuleta discussed the HLHS Return to School Policy. She reviewed what the policy consisted of as well as the proper steps that needed to be taken connected to exposure to covid-19 and mandates for reentry. Mr. Ramirez wanted to know how it would impact a staff member if they become exposed/infected and how that would look regarding their pay/time etc. Ms. Archuleta explained that that information is being gathered to assure that when we return to school, all of that information is provided to everyone. Mr. Ramirez moved to approve the HLHS Return to School Policy. Mr. Estrada seconded. Motion passed unanimously.

7. Discussion Items:

- a. New Website: Ms. Archuleta reported on the new website and needing GC's bio for the website as well as having teachers complete their section. As soon as that is done, the new website will be launched.
- b. Report from the Director of Community Engagement: Ms. Carolina reported on the partnership with Perinatal Associates donating 100 turkeys and 100 pies to HLHS families. She also reported on additional donations obtained to purchase more turkeys and pies if needed. She reported on the planning of the Wellness Event with First Nations and other community partners which is scheduled to take place in December for HLHS students. The event would include a food bag and other items for student pick up in the morning as well as having educational presentations in the afternoon from outside community partners on different health topics. She also reported that Exhibitions will be happening in December so the schedule and invite will be sent out at the end of this week. She also reported on the new Monthly Newsletter that was sent out.
- c. Report from the Director of Student Support: Mr. Nathan reported on the events that occurred in October. Mr. Hoge highlighted his conference presentation of the Culturally and Linguistically Responsive Framework for HLHS. Mr. Hoge reported on the events that student support team have been working on to build strong culture and increase student engagement.
- d. Report from the Director of Curriculum and Instruction: Mr. Robert detailed the results for the teacher survey as well as some of the results from the parent/family survey. Overall, the feedback was positive and provided valuable information that will allow the Lead Team to know how to move forward and how to make modifications to support the school culture and schedule for next semester's virtual platform.

- e. Report from the Executive Director: Ms. Archuleta reported on the 80,000 CTE grant that will allow funding for the CNM dual credit program, the HOSA program, the GOO apprenticeship and upgrade to the Sim Lab which would allow having more modules, mannequins, and the sim pads that simulate different health conditions to support student learning and triage of ailments. Ms. Archuleta also reported on the application to the CSP grant that will offset the additional costs needed due to COVID. She also reported that free Wi-Fi hot spots are being offered at the school parking lot. She also reported on the Foundation Board and the ongoing process to establish a new building. A discussion was had regarding the FCHC location and what was put in place. Another downtown location is a second option and therefore those options are being explored.
 - f. Staff Survey results: Ms. Archuleta reported on the all staff survey results. Overall, the results were positive. Ms. Barboa also expressed her appreciation in having the questions added to the survey on a short notice and also expressed her appreciation on all the work that is being done, especially during these difficult times. Mr. Fung reported on the Teacher and the Family survey results. Overall, the feedback was positive. In response to the surveys and to support the school culture, Mr. Everett Hill will be facilitating a staff meeting to support the director team to be included in the dialogue.
8. Upcoming Meeting Noted: Wednesday, December 16, 2020 at 5:30 pm via zoom or at Health Leadership High School, 1900 Randolph Rd. SE, Albq., NM 87106.
9. Adjournment: With no further business meeting was adjourned at 7:55 pm.