

February 24, 2021 –Zoom Meeting

Topic: Governing Board Meeting

Time: February 24, 2021 05:30 PM Mountain Time (US and Canada)

**Indicates action item requiring vote.*

- 1 Call to Order: Mr. Gilbert Ramirez calls the meeting to order at 1738.
- 2 Roll call: Mr. Gilbert Ramirez, Dr. Alex Rankin, Ms. Kathy Lopez Bushnell, and Ms. Italia Aranda Gonzalez are present via zoom.
- 3 Approval of Meeting Agenda*: Ms. Lopez-Bushnell moves to approve the agenda and Mr. Rankin seconds motion. Motion passes unanimously.
- 4 Approval of January 20, 2021 Meeting Minutes*: Ms. Lopez-Bushnell motions to approve the agenda and Dr. Rankin seconds motion.
- 5 Public Comments: No public comments from those present via zoom today.

6. Action Items*:

- a. Discussion and possible action on Finance Reports*: Ms. Jaramillo presented Financial reports. No action needed.
- b. Discussion and possible action on Accounts Payable Check listing*: Ms. Jaramillo presented on Accounts Payable Check listing. Information was previously provided during the Finance Meeting prior to the Board Meeting and information was reviewed. Mr. Ramirez moved to approve. Ms. Bushnell seconded. Motion passed unanimously.
- c. Discussion and possible action to approve BARS*: Ms. Jaramillo presents eight BARS—#2021-0038-IB,#2021-0039-M,#2021-0040-M,#2021-0041-T, #2021-0042-M,#2021-0043-M,#2021-0045-M,#2021-0046-T. Mr. Ramirez moves to approve, Ms. Bushnell seconds. Mr. Ramirez moves to approve, and Mr. Rankin seconds. Motion passed unanimously.
- d. Discussion and possible action to approve/review Audit Report*: Ms. Jaramillo Presented on Audit Report. Findings on the report were presented: 2020-045CRS, 2020-046, 2020-047. No action needed.
- e. Discussion and possible action to approve Policy Regarding conflicts in employment*: Ms. Archuleta presented on the Policy Regarding Conflict in Employment; it highlights that staff cannot be conducting external business (employment) during the time that they are conducting business at Health

leadership High School. Mr. Hill further explains that there is a specific reporting process should they need to work on other items during their time at HLHS. Mr. Ramirez moves to motion to approve the Policy regarding conflict in employment, Mr. Rankin seconds to approve motion. Motion approved.

7. Discussion Items:

- a. Report from the Director of Community Engagement: Ms. Quinonez explains efforts to connect with local organizations that can present on DACA as well as how to prevent receiving fraudulent services to families who may benefit from this information. Looking for more outside speakers to present to students around health issues or other resources that may be helpful for families. Blood Drive held this past Monday, students are trying to recruit people who can donate so they may receive scholarships. Meeting with Simplemente Salud for volunteer opportunities for students in a medical setting and continuing partnership with First Nations (students are helping put together bags of PPE) and they continue to provide volunteer opportunities during community events. Participated in the APS virtual fair.
- b. Report from the Director of Student Support: Mr. Hoge explains that Student Support is looking for 2-3 interns for 2022 and will be attending the Highland University Job Fair for outreach. The possibility for student-led conferences is also being examined so that students can take an active role in their education and how they can improve family/student success meetings during midterms or disciplinary issues. Equity council is continuing to meet and there is stronger teacher leadership in that space and conversations about future anti-racism training and peer mentorship programs. Also looking for increased professional development opportunities within the school. Counselors are working with students on creating a collective identity for their advisory councils and they will be encouraged to engage in friendly competitions throughout the year and currently engage in a competition for a school logo.
- c. Report from the Director of Curriculum and Instruction: Mr. Fung explains working on a “learning path” which allows students to take leadership on their educational path and support their plan towards graduation. Focusing heavily over the past month on working with Seniors who are on path to graduate and those who may still need more credits. Professional development opportunities took place for teachers on how to best support ELL students. Eight teachers participated in Deep Dive in early February which focused on anti-racism issues and this week they met with students to figure out how to include an anti-racism framework into the work that is carried

out by staff, faculty, and students and will look into outside collaborations to receive more support in these efforts.

d. Report from the Executive Director: Ms. Archuleta reports that the new website is now completed and feedback is needed to ensure that it is user friendly. Working on letters of intent for returning faculty and staff and working on preparing for next year in regards to student and teacher handbooks. Mr. Archuleta met with the fire department and will be given a report next week in regards to new occupancy for each classroom that will allow for safe COVID 19 practices. Focusing on recruitment of staff and students as well; conversations how to increase student-to-student recruitment so that more personable connections can be made. Ms. Archuleta continues to work on meeting with architects and the foundation board to continue the search for a new building that will accommodate students as well as allow room for growth. Ms. Archuleta asks for feedback as to what the new building/space should look like and what we should consider important for HLHS to grow.

e. Closed Executive Session Pursuant to Section 10-15-1.H.2 to discuss limited personnel matters: Mr. Ramirez reported that we were at the point in the agenda to go into closed session, pursuant to section 10-15-1(H)(2), NMSA pertaining to limited personnel matters.

Roll call: Mr. Gilbert Ramirez, Dr. Alex Rankin, Ms. Kathy Lopez Bushnell, and Ms. Italia Aranda Gonzalez

Closed session at 6:15pm. Mr. Ramirez moved to close the “closed session” Mr. Rankin Seconded motion passed unanimously

-Closed session ended at 7:15. Mr. Ramirez reported that the matters that the board discussed were limited to those contained in the motion to close the meeting and nothing to be voted on at this time.

8. Upcoming Meeting Noted: Wednesday, March 31 2020 at 5:30 pm via zoom or at Health Leadership High School, 1900 Randolph Rd. SE, Albq., NM 87106.

9. Adjournment: With no further business meeting was adjourned at 7:16pm.

