



March 31, 2021 –Zoom Meeting

Topic: Governing Board Meeting Minutes

Time: March 31, 2021 05:30 PM Mountain Time (US and Canada)

**Indicates action item requiring vote.*

- 1 Call to Order: Mr. Gilbert Ramirez calls the meeting to order at 5:35pm.
- 2 Roll call: Mr. Gilbert Ramirez, Dr. Alex Rankin, Ms. Kathy Lopez Bushnell are present via zoom.
- 3 Approval of Meeting Agenda*: Dr. Rankin moves to approve the agenda and Mr. Estrada seconds motion. Motion passes unanimously.
- 4 Approval of February 24, 2021 Meeting Minutes*: Dr. Rankin motions to approve the agenda and Mr. Ramirez seconds motion. Motion passes unanimously.
- 5 Public Comments: No public comments from those present via zoom today.

6. Action Items*:
 - a. Discussion and possible action on Finance Reports*: Ms. Jaramillo presented Financial reports. No action needed.
 - b. Discussion and possible action on Accounts Payable Check listing*: Ms. Jaramillo presented on Accounts Payable Check listing. Information was previously provided during the Finance Meeting prior to the Board Meeting and information was reviewed. Mr. Ramirez moved to approve. Dr. Rankin seconds. Motion passed unanimously.
 - c. Discussion and possible action to approve BARS*: Ms. Jaramillo presents seven BARS—#2021-0047-IB,#2021-0048-1,#2021-0049-1,#2021-0049-1, #2021-0050-1,#2021-0051-1,#2021-0052-1,#2021-0053-1. Mr. Ramirez moves to approve, Dr. Rankin seconds. Motion passed unanimously.
 - d. Discussion and possible action to approve discard of unusable chromebooks/laptops*: Mr. Ramirez shared the document provided by IT indicating the inventory information and reason for discard. The laptops are old models and have had maintenance and updates several times. To get these up to

working use would require a higher cost than replacing. Ms. Bushnell-Lopez moved to approve discard of laptops, Mr. Ramirez Seconds. Motion passed unanimously

7. Discussion Items:

- a. Re-entry April 5, 2021- Ms. Archuleta reported that PED had notified all schools that they must open for re-entry on April 5, despite the previous GC approval to remain virtual. Ms. Archuleta reported out on the purchase of HEPA Air purifiers that have been placed in all classrooms, offices, cafeteria and other working spaces throughout the building to improve air quality. Ms. Archuleta reported that she and the school team have been working to post signs, install hand sanitizer units, replace hand towel dispensers to touchless dispensers, create sanitizing stations as well as classroom set-up per DOH regulations and guidelines. Ms. Archuleta mentioned that the Fire Marshall had been out to provide e-occupancy per percentage in each space throughout the building. The virtual and onsite walkthrough had been complete and the school received official notice today that we are officially approved for re-entry. Ms. Lopez-Bushnell reported that she is interested in hearing about how students are doing with mental health and how this could be incorporated in data gathering for the school. Mr. Ramirez reported that the Department of Health and a FEMA grant have been established to begin mobile vaccine units. This effort is to assure equity and access for all communities. Our students and families will be able to have access to this when this begins. The sites will begin mid April and run through May. Dr. Rankin reported that beginning April 5th 16 and above can now sign up for the vaccine.

- b. Report out on Building and Financing: Mr. Ramirez explained that he and Ms. Archuleta have been working closely with partners to continue the work toward the new building. Ms. Archuleta mentioned that she and Ms. Jaramillo (Business Manager) had met with Raza Development Fund to discuss the possibility to be funded through their organization. Ms. Archuleta mentioned that the prices of construction material and cost have increased and this will impact the cost for the build out. At this time the work is being focused on establishing the needs for the building as well as the finances to pursue funding support. Mr. Ramirez mentioned that the plan had always been to have enough space for growth to include 100 students per grade level. As trends have changed in funding for students age 22+ this impacts generated funding sources. Mr. Ramires mentioned that the

collaboration and work of the foundation board has been successful. Ongoing meetings to address new video as well as collaboration with CNM dual credit will continue. Mr. Ramirez emphasized that there is no better time than now to build out a Health school to address the need.

- c. **Report out on potential NMSU sub-lease:** Ms. Archuleta reported that NMSU school of social work reached out as a potential collaborating partner. NMSU would be able to support the school with attaining SW practicum placement students, potential SW hires, Support to our highschool students for recruitment to college and support with FAFSA etc. During a discussion with the school, Ms. Archuleta mentioned that they discussed the potential for dual credit programming and evening school classes that our re-engagement students could participate in throughout the school year. Ms. Lopez-Bushnell reported that this seems to be a great opportunity for the school and students to embark on professional opportunities. Mr. Ramirez had a clarifying question as to when this would begin. Ms. Archuleta reported that she has not heard back from them but anticipates that if they would like to collaborate that it would be in the fall or summer at earliest.
- d. **Report out on Teacher Recruitment and Hires:** Ms. Archuleta reports that they have a teacher who they have been able to hire with the support of the teacher recruitment grant. She will now be on staff full time for the remainder of the school year. Ms. Archuleta reported that the team is continuing to seek new hires for next year, They have interviewed a candidate from Spain who they wish to bring on for SY 21/22. Mr. Dan Hill reported on this process and assured that the process does not pose any risk to the school and would be able to be taken on to support the process for hire.
- e. **Report out on Legislative Update:** Ms. Archuleta reports that the legislative session was successful and the lobbyists were supportive in helping to secure 175,000 in capital outlay for the school.
- f. **Report out Directors:** Ms. Archuleta reports that the Directors were unable to attend this evening. Ms. Archuleta mentioned that the directors have been working hard to run and support staff during professional development. The focus of the Directors has been to get teachers ready and comfortable with school re-entry. Ms. Archuleta reports that the directors all work well together and converge their pillars to leverage the work necessary for professional development.

Mr. Ramirez mentioned if the directors and the school still needed buss passes that at this time they are free to all students. However, the students will need to present an ID to ride.

Mr. Estrada requested to report out on the legislative session. Mr. Estrada mentioned that the bill to cover affordability for health insurance coverage passed! This will remove a barrier and will be helpful for affordability for healthcare coverage for New Mexicans. Mr. Estrada mentioned that he is hopeful that additional health care will be made available.

- g. Closed Executive Session Pursuant to Section 10-15-1.H.2 to discuss limited personnel matters: Mr. Ramirez reported that we were at the point in the agenda to go into closed session, pursuant to section 10-15-1(H)(2), NMSA pertaining to limited personnel matters. Ms. Lopez-Bushnell moved to go into closed session and Mr. Ramirez seconds, closed session at 6:50pm

Roll call: Mr. Gilbert Ramirez, Dr. Alex Rankin, Ms. Kathy Lopez Bushnell

Closed session at 6:10pm. Ms. Lopez-Bushnell moved to go into closed session and Mr. Ramirez seconds motion passed unanimously -Closed session ended at 6:50. Mr. Ramirez reported that the matters that the board discussed were limited to those contained in the motion to close the meeting and nothing to be voted on at this time.

8. Upcoming Meeting Noted: Wednesday, April 28, 2020 at 5:30 pm via zoom or at Health Leadership High School, 1900 Randolph Rd. SE, Albq., NM 87106.
9. Adjournment: With no further business meeting was adjourned at 6:56pm.

V. Action Items

- a. Discussion and possible action on Finance Reports
- b. Discussion and possible action on Accounts Payable Check listing
- c. Discussion and possible action to approve BARS
- d. Discussion and possible action to approve discard of unusable chromebooks
 - i. [Inventory Items Letter](#)

VI. Discussion Items

- a. Re-Entry April 5, 2021
- b. Building and Funding Update
- c. Sub Lease - NMSU
- d. Teacher Recruitment- Hire
- e. Legislative update
- f. Report out- Directors
- g. Closed Executive Session Pursuant to Section 10-15-1.H.2 to discuss limited personnel matters

VII. Next GC Meeting: April 28, 2021

VIII. Adjournment