

# HEALTH LEADERSHIP HIGH SCHOOL

2021-2022 BUDGET



Presented by K12 Accounting

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# HEALTH LEADERSHIP HIGH SCHOOL

[www.healthleadershiphighschool.org](http://www.healthleadershiphighschool.org)

## Governing Council Members

President	Gilbert Ramirez
Vice-President	Alex Rankin
Member	Kathy Lopez-Bushnell
Member	Italia Aranda
Member	Abuko Estrada

## Management Team

Executive Director	Leticia Archuleta
Business Manager	Jolene Jaramillo



# BUDGET ANALYSIS

## Budget Highlights

Health Leadership High School (HLHS) collaborated with administration, staff and parents to develop a budget that is aligned with the School’s goals. HLHS balanced the budget on anticipated revenues for Fiscal Year (FY) 2021 and did not have to utilize cash carryover.

HLHS anticipates no teachers who will receive a raise due to change in licensure level. All teachers and staff will receive the 1.5% pay increase. On average, teachers will receive 1.5%. Other Certified Support received average 7.14%, which was due to adding Social Workers to Teacher Salary Schedule to instill competitiveness and uniformity. On average, Office Staff will receive 2.29% raise; Admin Support Team will receive 4% raise; and Admin will receive 1.5% raise.

HLHS also decreased the total contract days for teachers by 8 for total of 201 days.

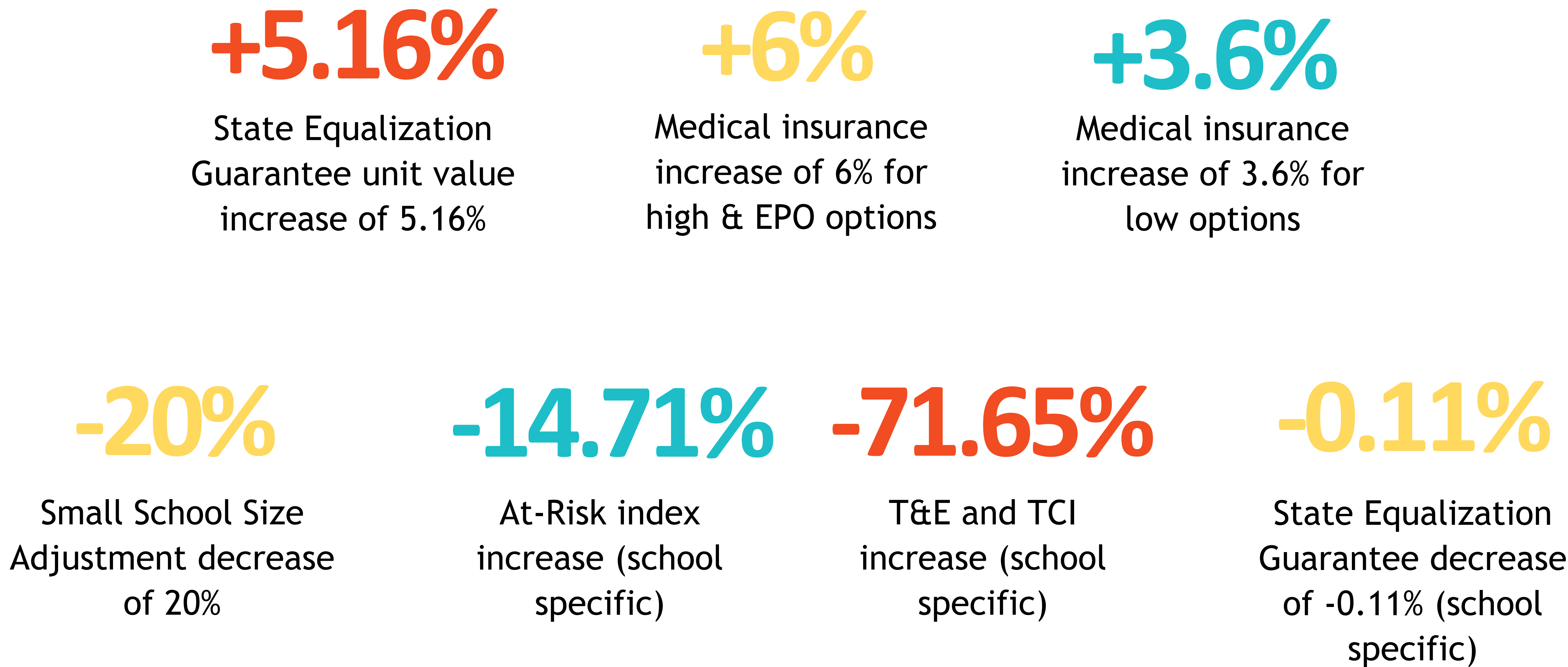
The unit value used to determine the school’s State Equalization Guarantee (SEG) increased by 5.16% to a total unit value of \$4,770.70.

HLHS will continue the Extended Learning Program in FY2022, which adds approximately \$104,955 to the Operational fund. This is a decrease of \$842 from FY 2021.

The Small School Size Adjustment will be phased out of HLHS’ funding formula at 20% per year over a five-year period. The impact of this phase-out for FY 2022 is equal to a decrease of approximately \$134,325.

## Budgeted Changes & Statutory Requirements

The expected funding formula and major expenditure changes used to prepare the budget were as follows:



## Budgeted Changes & Statutory Requirements Continued

**+1.00%**

ERB EMPLOYER INCREASE TO 15.15%,  
NO EMPLOYEE INCREASE

**\$60,000**

COUNSELORS MINIMUM \$60,000

**+1.5%**

1.5% INCREASE FOR ALL EMPLOYEES

**\$60,000**

PRINCIPALS

- HS factor 1.6 ( $60,000 \times 1.6$ ) = \$96,000 min
- JH factor 1.4 ( $60,000 \times 1.4$ ) = \$84,000 min
- Elementary factor 1.2 ( $60,000 \times 1.2$ ) = \$72,000 min
- HS Asst factor 1.25 ( $60,000 \times 1.25$ ) = \$75,000 min
- JH Asst factor 1.15 ( $60,000 \times 1.15$ ) = \$69,000 min
- Elementary Asst factor 1.1 ( $60,000 \times 1.1$ ) = \$66,000 min

**\$41,000**

LEVEL I TEACHERS MINIMUM \$41,000

**\$50,000**

LEVEL II TEACHERS MINIMUM \$50,000

**\$60,000**

LEVEL III TEACHERS MINIMUM \$60,000

**\$11.50**

MINIMUM WAGE WILL ADJUST TO \$11.50 AS OF  
1/1/22, CURRENT MINIMUM WAGE IS \$10.50



## Budget Summary

The School's overall projected budgeted is \$6,336,813, which includes both projected new revenue of \$3,177,853 and projected cash carryover of \$3,188,960 for a total budget of \$6,366,813.

The Operational fund will remain relatively the same due to HB-2's Hold Harmless clause, but has a slight decrease of \$2,471 or 0.11% from FY 2021,

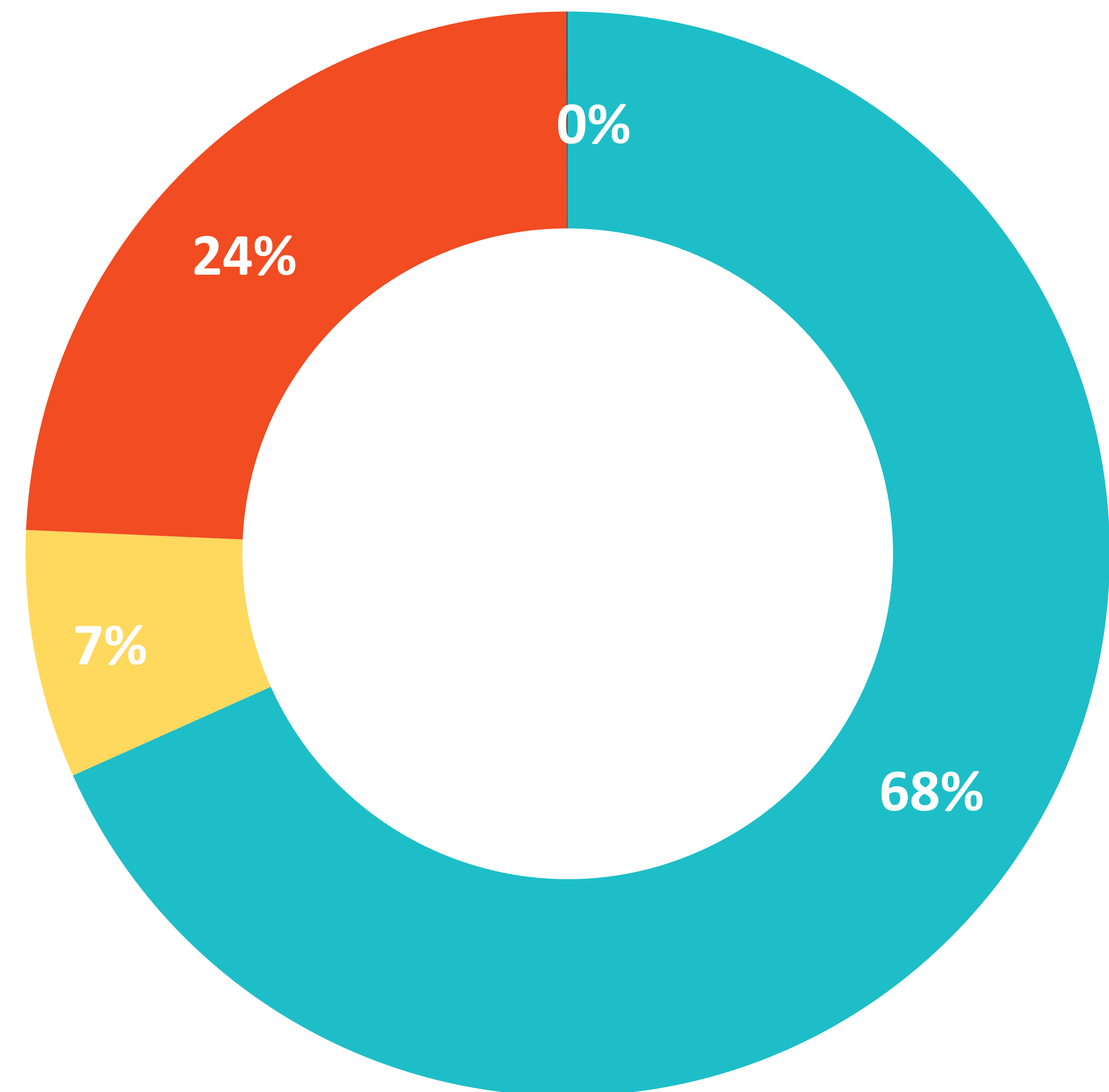
Special Revenue funding is based of estimates from APS. At the time of this budget, we are still awaiting our amount for IDEA-B.

Capital Outlay funds are based off projections from Bernalillo and Sandoval County.

Overall, the Operational fund makes up most of the school's budget at 68% of the total budget for FY 2022. The Operational fund is used to cover the costs of operations. The other funds help support the School as follows:

- Instructional Materials fund provides support for classroom material and supplies
- IDEA-B supports special education costs
- Title II supports teacher and administrator training and recruitment
- Title III supports English Language Learners
- CRRSA, ESSER II supports funding to safely reopen schools, measure and effectively address significantly learning loss, and take other actions to mitigate the impact of COVID-19
- Lease Assistance helps pay for part of the school's lease but will not be budgeted until the fall
- SB-9 and HB-33 support lease purchase agreement costs & capital purchases, such as technology

The following is a graph that illustrates the breakout of the FY 2022 budget.



### I. General Fund

Operational	\$4,338,974
Instructional Materials	\$11,000
<b>Sub-total</b>	<b>\$4,349,974</b>

### II. Special Revenue

Title I	\$55,533
Title II	\$7,129
Title III	\$1,825
IDEA-B	\$51,729
CRRSA, ESSER II	\$274,937
CTE Program	\$18,810
Carl D Perkins Secondary	\$7,051
Instructional Materials Cash	\$7,737
GOBond Student Library	\$3,618
Private Dir Grants	\$40,669
<b>Sub-total</b>	<b>\$469,038</b>

### III. Capital

HB-33	\$784,511
SB-9 - Local	\$461,047
Special Capital Outlay-State	\$299,800
<b>Sub-total</b>	<b>\$1,545,358</b>

### IV. Student Activity

Student Activity	\$2,443
<b>Sub-total</b>	<b>\$2,443</b>

**Total Initial Budget \$6,366,813**



# REVENUE

## Revenue Summary

Below is a chart that summarizes the revenue change for Health Leadership High School. The revenue budget is expected to increase by about 0.38% when considering projections for federal flowthrough funds and other funds listed below. This increase is due mainly to the new CRSSA (ESSR II) funds and the new Special Capital Outlay allocation. The majority of the remaining funds, decreased.

IDEA-B is included in HLHS' budget as an estimate and will be adjusted once APS provides the school's final allocation.

Lease Assistance funding is presented below based on the application projection and for informational purposes. This fund is not being included in the initial budget and will be budgeted using a budget adjustment request once initial FY 2022 awards have been issued by PSFA.

Operational Funds	2020-21	2021-22	Change	% Change
SEG	\$2,241,450	\$2,238,974	(\$2,476)	-0.11%
	<b>\$2,241,450</b>	<b>\$2,238,974</b>	<b>(\$2,476)</b>	<b>-0.11%</b>
Federal Flowthrough Funds				
Title I	\$65,913	\$55,533	(\$10,380)	-15.75%
Title II	\$10,176	\$7,129	(\$3,047)	0.00%
Title III	\$2,820	\$1,825	(\$995)	-35.28%
Title I - CSI	\$30,122	\$0	(\$30,122)	-100.00%
Title I - HS Redesign	\$100,000	\$0	(\$100,000)	-100.00%
IDEA-B	\$51,729	\$51,729	\$0	0.00%
CTE-Next Gen	\$88,859	\$18,810	(\$70,049)	-78.83%
CARES Act	\$69,654	\$0	(\$69,654)	-100.00%
ESSER II		\$274,937	\$274,937	0.00%
Carl D Perkins Secondary	\$8,180	\$7,051	(\$1,129)	-13.80%
Teacher Recruitment	\$69,481	\$0	(\$69,481)	-100.00%
Private Dir Grants (Categorical)	\$2,000	\$0	(\$2,000)	-100.00%
	<b>\$498,934</b>	<b>\$417,014</b>	<b>(\$81,920)</b>	<b>-16.42%</b>
Other Funds				
Lease Assistance *	\$164,030	\$131,523	(\$32,507)	-19.82%
Special Capital Outlay-State	\$0	\$175,000	\$175,000	0.00%
HB-33	\$172,544	\$142,061	(\$30,483)	-17.67%
SB-9 Local	\$87,390	\$71,943	(\$15,447)	-17.68%
	<b>\$423,964</b>	<b>\$520,527</b>	<b>\$96,563</b>	<b>+22.78%</b>
<b>Total Estimated Revenue</b>	<b>\$3,164,348</b>	<b>\$3,176,515</b>	<b>\$12,167</b>	<b>0.38%</b>



## Program Cost Review

Please refer to the 910B-5 worksheet in the Appendix that illustrates the school's SEG revenue of \$2,238,974, which represents a decrease of 0.11% from FY 2021 SEG revenue.

Due to the Hold Harmless provision in HB-2, the school did not experience a decrease from the funding they had as of 01/01/21 and only a slight decrease in SEG in total. The following analysis describes in detail areas that increased or decreased, but ultimately the hold harmless funding of \$240,953 kept SEG funding relatively the same.

The primary decrease is due decline in student membership and the phase out of the Small School Size adjustment, which totaled \$134,325 going into FY 2022. The Small School Size adjustment will continue to decrease over the next few years until it is completely phased out in FY 2025.

Areas of increase for SEG funding include an increase in growth, which the school must have 200 students on 40<sup>th</sup> day in FY 2022. Management projects that this is a reasonable goal that can be met.

	Actual			Program Units			Program Dollars			
	2020-21	2021-22	Diff	2020-21	2021-22	Diff	2020-21	2021-22	Diff	Diff %
Unit Value - SEG							\$4,536.75	\$4,770.70	\$234	5.16%
Grades 1-12	219.500	186.000	(33.500)	274.375	232.500	(41.875)	\$1,244,771	\$1,109,188	(\$135,583)	-10.89%
***T & E/TCI	1.066	1.021	(0.045)	18.109	4.882	(13.226)	\$82,155	\$23,293	(\$58,862)	-71.65%
Class C	12.000	10.500	(1.500)	12.000	10.500	(1.500)	\$54,441	\$50,092	(\$4,349)	-7.99%
Class D	1.000	-	(1.000)	2.000	-	(2.000)	\$9,074	\$0	(\$9,074)	-100.00%
A/B Program	20.500	19.000	(1.500)	14.350	13.300	(1.050)	\$65,102	\$63,450	(\$1,652)	-2.54%
Ancillary	0.720	0.350	(0.370)	18.000	8.750	(9.250)	\$81,662	\$41,744	(\$39,918)	-48.88%
School Size			-	95.899	63.040	(32.859)	\$435,068	\$300,743	(\$134,325)	-30.87%
At-Risk	0.210	0.201	(0.009)	46.095	37.386	(8.709)	\$209,121	\$178,357	(\$30,764)	-14.71%
Growth				-	35.000	35.000	\$0	\$166,975	\$166,975	0.00%
Extended Learning	212.000	200.000	(12.000)	23.320	22.000	(1.320)	\$105,797	\$104,955	(\$842)	-0.80%
<b>TOTAL</b>			<b>(49.924)</b>	<b>504.147</b>	<b>427.358</b>	<b>(76.789)</b>	<b>\$2,287,190</b>	<b>\$2,038,797</b>	<b>(\$248,393)</b>	<b>8.03%</b>
Less 2% APS Authorizer							(\$45,744)	(\$40,776)	\$4,968	-10.86%
HB-2 Hold Harmless							\$0	\$240,953	\$240,953	0.00%
<b>Total Funding</b>							<b>\$2,241,447</b>	<b>\$2,238,974</b>	<b>(\$2,472)</b>	<b>-0.11%</b>



# EXPENDITURES

Health Leadership High School was able to balance its FY 2022 expenditures without using cash carryover. The school’s management is continuing to work towards building the school’s operational cash balance in anticipation of the Small School Size Adjustment eventually phasing out of the school’s SEG funding and in preparation for the purchase and moving costs associated with a new building. The school is also continuing to accumulate their cash balances in SB-9 and HB-33 to use towards the down payment of a permanent building, while \$1,000,000 was been set aside from Operational.

The Public Education Department requires that public schools include estimated cash carry-over amounts within their budgets. Total projected cash carry-over going into FY 2022 is \$3,188,960. Once the fiscal year closes, and the independent audit is complete, the school will then adjust any projected cash carry-over that was budgeted to the actual cash as of June 30<sup>th</sup>.

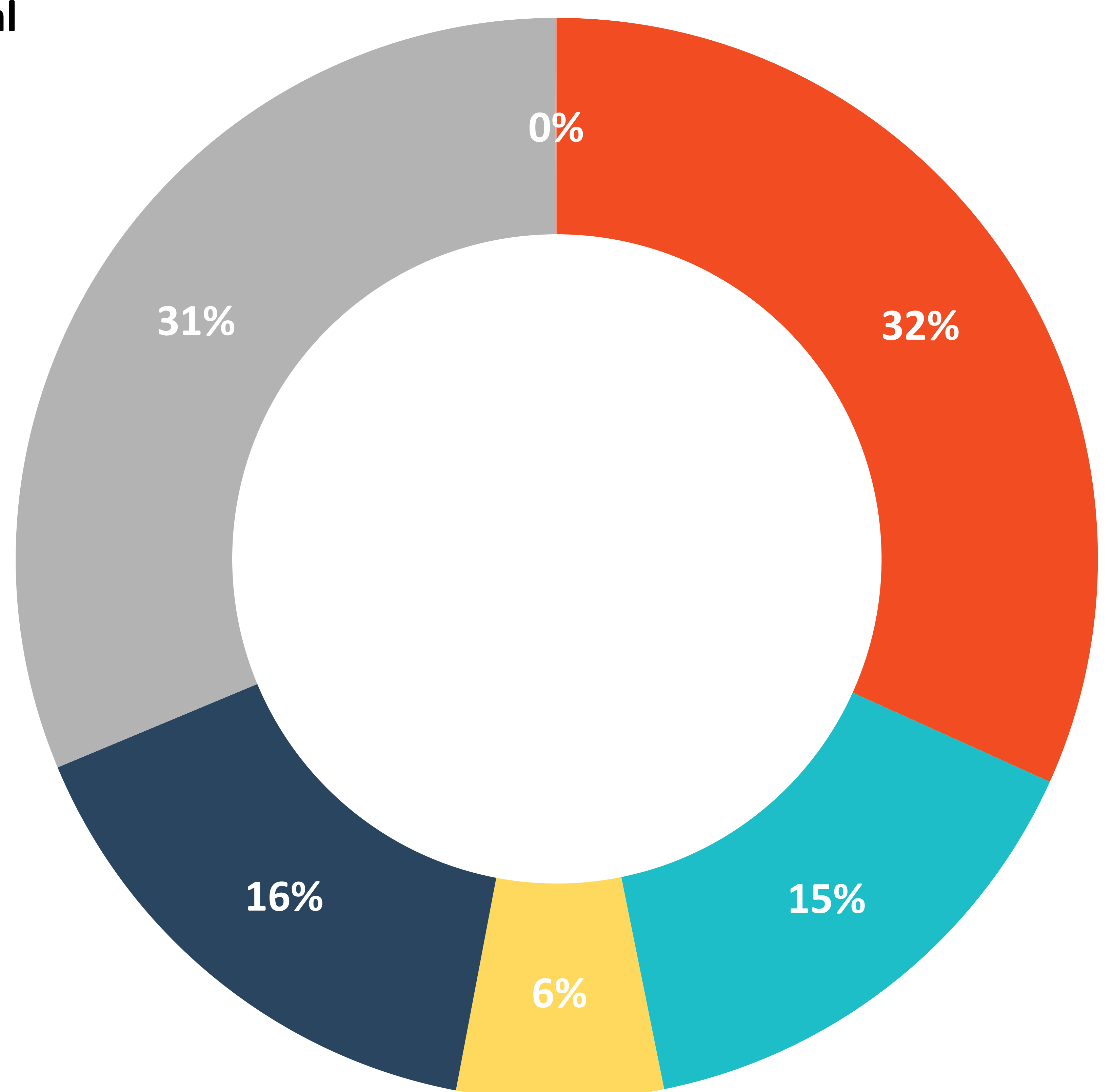
HLH is anticipating the following carry-overs: Operational \$2,100,000, SB-9 \$378,909, HB-33 \$642,450, Student Activities \$2,443, Instructional Materials \$7,737, and private grants \$40,669.

Building & Plant is a large portion of the upcoming budget due to SB-9, HB-33 and \$1,000,000 of Operational cash carry-over budgeted for a building purchase.

## Expenditures by Function Code - Operational

The data to the right indicates that the school has budgeted 32% of Operational (Fund 11000) expenditures in instruction and 15% in classroom support for a total of 47% for instruction and support. Below is further information on the Operational portion of the budget. Instructional and Classroom Support, excluding cash carry-over and set-aside for down payment, is 69.24%.

- Instruction
- Classroom Support
- Administration
- Central Services
- Building & Plant
- Other Program

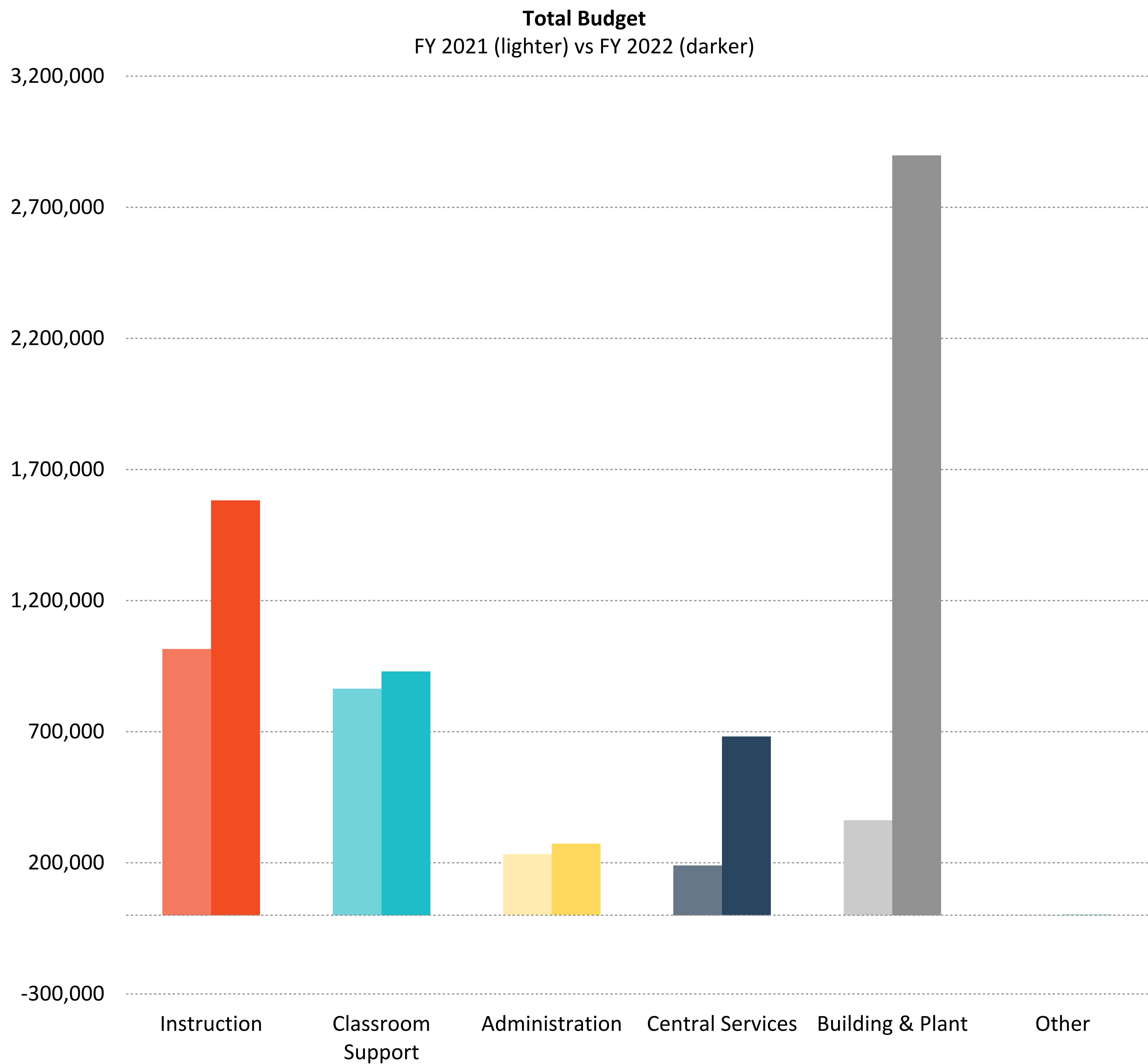


## Expenditures by Function Code – All Funds

Below is a comparison graph comparing the total FY 2022 budget of all funds to the total FY 2021 estimated expenditures.

The large increase in the instructional column is primarily due to the accumulating cash balance in fund 11000 and increase in benefits. The increase in support is due to increase in salary and wages and savings from hire delay. The increase in administration is due to increase in audit, legal, and advertising services. The large increase in the Building and Plant and Other column is due to the accumulating cash balances and set-aside for down payment for building.

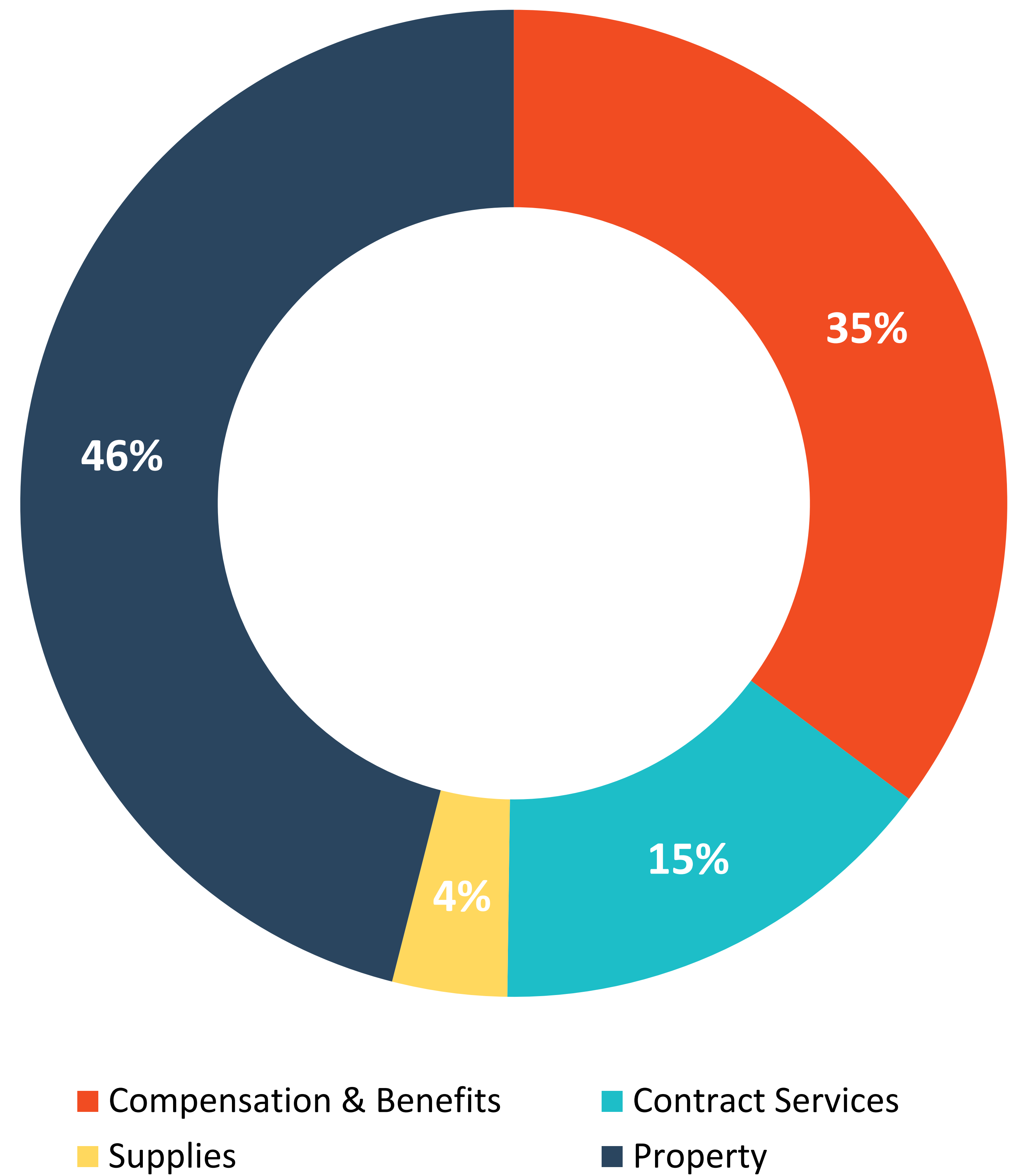
Please note that the lease cost is budgeted within Operational funds until lease assistance allocations are released around September of the FY 2022 school year. Once allocations have been released, a BAR (Budget Adjustment Request) will be submitted for governing council approval and the remainder of the lease cost will be budgeted.





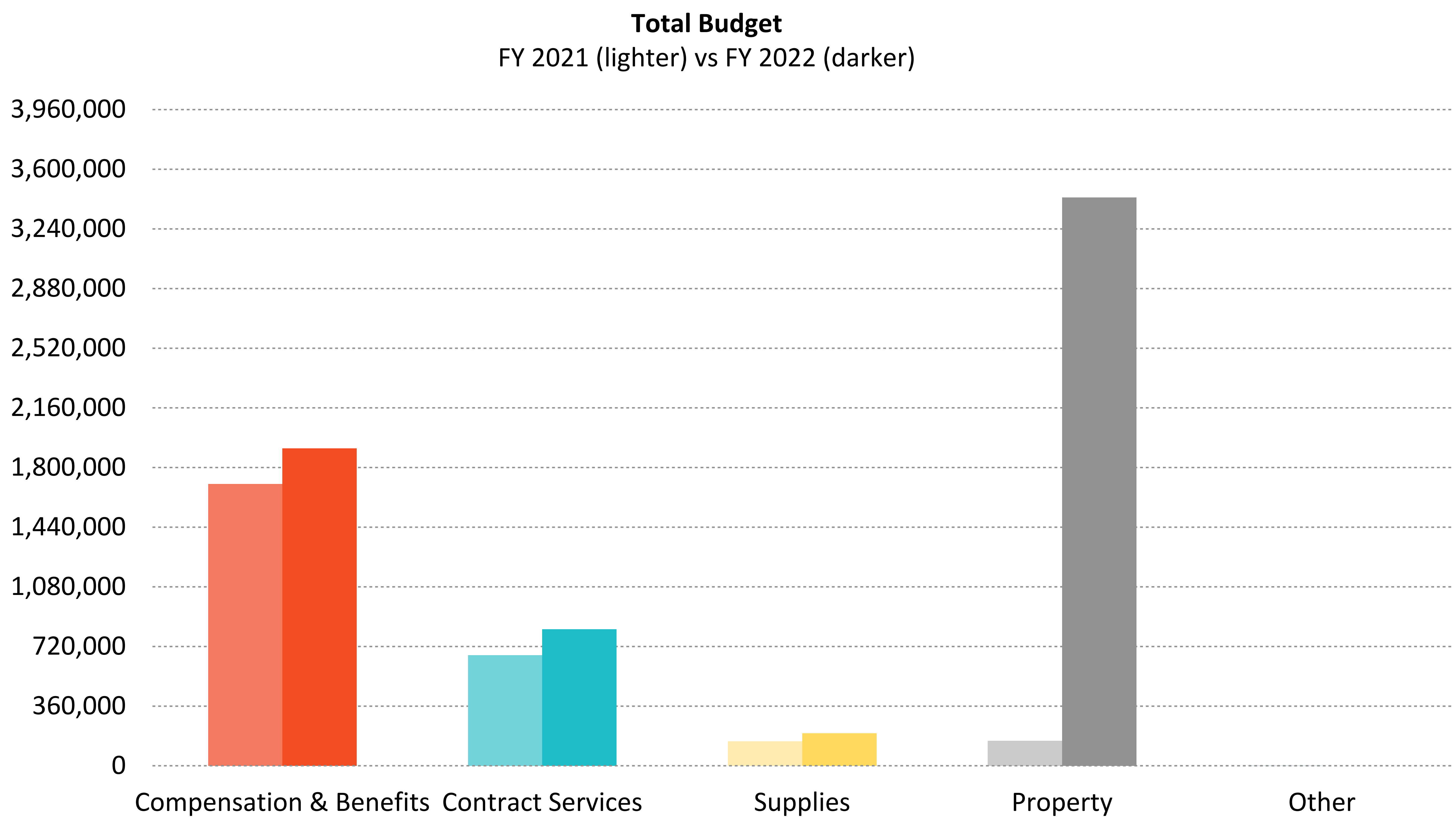
### Expenditures by Object Code - Operational

The pie chart to the right indicates that 35% of the Operational Fund (11000) expenditures are budgeted in compensation and benefits. Cash carryover and set-aside for down payment of building for the Operational Fund is budgeted in the “Property” object code. The percentage of budget by object code, excluding the down payment and reserve is Compensation and Benefits at 69%, Contract Services at 23%, Supplies at 7%, and Property at 0.19%.



### Expenditures by Object Code – All Funds

Below is a bar graph comparing the total FY 2021 estimated expenditures to the total FY 2022 budget. Compensation and benefits increased overall by 12.69%. Contract Services increased due to increase in audit, attorney, and advertising services. Property increased significantly due to the Operational, HB-33 and SB-9 fund balances and set-aside for building down payment being budgeted in a property object account code. The Supply budget increased due to set aside for Instructional Materials.



## Personnel Costs

The charts below identify the FY 2022 budgeted positions and additional compensation (stipend) costs for the School. Overall, the budget includes a total staff Full Time Equivalency (FTE) of 20.00, which is an increase of 0.82 FTE due to delay in filling positions in FY 2021 and did not replace EA position from FY 2021.

The salaries include the 1.5% mandated increase, which provided average increase of 3.36% for all employees. Teachers received 1.5% increase;

Office Staff received average 2.29% increase due to re-organization of one employee; Administration Team received average 4% raise; and Support Certified Staff received average 7.14% raise. This was due to including Social Workers in the Teaching Salary Schedule to attain competitiveness with other similar schools. Included in benefits is the increase in health insurance and Educational Retirement Board (ERB) employer contributions.

### Salaried Compensation:

Positions	FTE	Salary	Benefits	Total Cost
<b>Instructional:</b>				
Teacher	9.25	\$596,521	\$225,628	\$822,149
Substitute	0.00	\$10,000	\$13,584	\$23,584
<b>Total Instructional</b>	<b>9.25</b>	<b>\$606,521</b>	<b>\$239,085</b>	<b>\$845,606</b>
<b>Student Support Services:</b>				
Support Certified	4.50	\$324,484	\$122,192	\$446,676
Support Non-certified	0.25	\$6,996	\$1,902	\$8,898
<b>Total Student Support Services</b>	<b>4.75</b>	<b>\$331,480</b>	<b>\$124,094</b>	<b>\$455,574</b>
<b>School Administration:</b>				
Executive Director	1.00	\$102,312	\$41,512	\$143,824
Administration	3.25	\$257,919	\$97,380	\$355,299
Office	1.75	\$65,692	\$22,821	\$88,513
<b>Total School Administration:</b>	<b>6.00</b>	<b>\$425,923</b>	<b>\$161,713</b>	<b>\$587,636</b>
<b>Total Salaried Compensation</b>	<b>20.00</b>	<b>\$1,363,924</b>	<b>\$524,892</b>	<b>\$1,888,816</b>

### Additional Compensation:

Stipend Description	Stipend Amount	Benefits	Total Cost
Grant Stipend	\$8,500	\$2,098	\$10,598
Tutoring	\$3,000	\$745	\$3,745
Stipend for Activities	\$4,500	\$1,117	\$5,617
Intern Stipends	\$2,000	\$496	\$2,496
Additional Pay	\$4,000	\$994	\$4,994
<b>Total Additional Compensation</b>	<b>\$22,000</b>	<b>\$5,450</b>	<b>\$27,450</b>



## Non-Personnel Costs

Listed below are non-personnel costs that are considered significant re-occurring costs and contracts that are included in the budget.

<b>Other (Travel, Training, Property Insurance)</b>		
<b>Description</b>	<b>Vendor</b>	<b>FY2022</b>
Board Training		\$1,000
Employee Travel		\$1,000
Student Travel		\$6,280
Other Charges		\$12,127
Professional Development		\$18,053
<b>Sub-total</b>		<b>\$38,460</b>
<b>Supplies &amp; Materials</b>		
<b>Description</b>		<b>FY2022</b>
General Supplies and Materials		\$110,159
Textbooks		\$45,195
Vehicle R&M & Supplies		\$5,200
Cafeteria Supplies		\$500
Software		\$37,709
	<i>Financial</i>	\$15,500
	<i>Acellus Online</i>	\$9,249
	<i>Special Education Software</i>	\$5,000
	<i>Student Database</i>	\$2,400
	<i>Other</i>	\$5,560
<b>Sub-total</b>		<b>\$198,763</b>
<b>Capital &amp; Reserve</b>		
<b>Description</b>		<b>FY2022</b>
Supply Assets (Less Than \$5,000)		\$0
Fixed Assets (More Than \$5,000)		\$17,913
Construction Services & Construction Manager		\$150,000
Operational - Reserve		\$993,242
Private Grant Reserve		\$36,669
SB-9 - Reserve		\$70,863
HB-33 - Reserve		\$139,930
Building Down Payment		\$2,171,159
<b>Sub-total</b>		<b>\$3,579,776</b>
<b>Total</b>		<b>\$3,816,999</b>

## Other Costs

Below are other expenditures that are included in the budget.

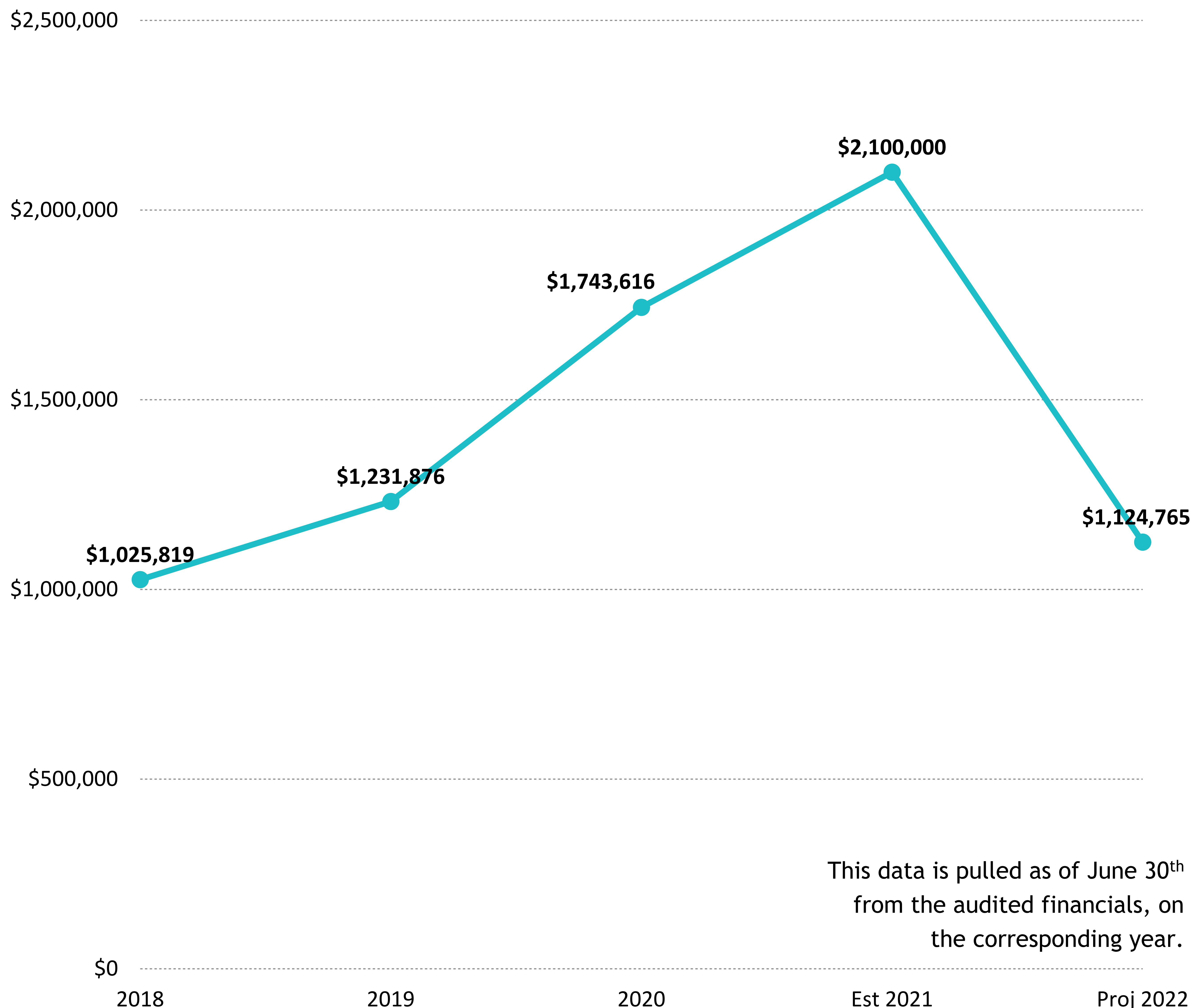
<b>Purchased Services</b>		
<b>Description</b>	<b>Vendor</b>	<b>FY2022</b>
Other Professional/Technical Services		\$190,144
	Business Office Services	\$124,547
	IT Services	\$36,000
	Program Development	\$16,937
	Lobbyists	\$6,660
	Consulting Services	\$5,000
	Website Maintenance	\$1,000
Other Contract Services		\$53,186
	STARS Assistance	\$5,000
	Pest Control	\$1,200
	Cleaning Services	\$32,000
	Other	\$14,986
Ancillary Services		\$10,500
	Psychologists	\$1,500
	Speech Therapists	\$5,000
	Diagnosticians	\$4,000
Auditing		\$17,500
Legal		\$32,364
Advertising		\$21,500
Concurrent Enrollment		
County Tax Collection Costs		\$3,211
<b>Sub-total</b>		<b>\$328,405</b>
<b>Purchased Property Services</b>		
<b>Description</b>		<b>FY2022</b>
Communication Services		\$11,850
Water/Sewage		\$5,000
Natural Gas		\$2,500
Electricity		\$22,000
Property/Liability Insurance		\$15,670
Maintenance & Repair		\$10,000
Rentals of Equipment		\$800
Lease Assistance Set-aside (reserve)		\$131,523
Renting Land & Building		\$105,800
<b>Sub-total</b>		<b>\$305,143</b>
<b>Total</b>		<b>\$633,548</b>



# FUND BALANCE

The School is projected to have a fund balance of \$2,100,000 in the Operational fund at end of FY 2021, which represents an increase of \$356,384 from FY 2020. Below is a chart that illustrates the pattern over the last five years and the estimated fund balance amount being set aside for reserve and down payment for building for FY 2022.

The School has set aside budget for down payment for building within Operational fund of \$1,000,000; HB-33 of \$642,450; and SB-9 of \$378,909. HLHS also has budget within Special Capital Outlay of \$149,800. This is a cumulative amount of \$2,171,159. HLHS did not consider FY 2022 new revenue towards the down payment set-aside and thus will save towards other costs of new building like furniture and equipment.



# APPENDIX





2021-2022 STATE EQUALIZATION GUARANTEE TOOL

Charter Name  
School District Geo. Location

HEALTH LEADERSHIP HIGH SCHOOL  
ALBUQUERQUE

Type LC  
Charter Number 001-752

Is this a Charter School? Please enter Y or N	Y
Is this for the 40th Day? Please enter Y or N.	N

**Kindergarten Program**

3Y4YDD/KN  
FDK

**Basic Program**

Grade 1  
Grade 2  
Grade 3  
Grade 4  
Grade 5  
Grade 6  
Grade 7  
Grade 8  
Grade 9  
Grade 10  
Grade 11  
Grade 12

	GRADE TOTAL	COST INDEX	PROGRAM UNITS
3Y4YDD/KN	0.00		
FDK	0.00		
Grade 1	0.00	1.200	0.000
Grade 2	0.00	1.180	0.000
Grade 3	0.00	1.180	0.000
Grade 4	0.00	1.045	0.000
Grade 5	0.00	1.045	0.000
Grade 6	0.00	1.045	0.000
Grade 7	0.00	1.250	0.000
Grade 8	0.00	1.250	0.000
Grade 9	39.00	1.250	48.750
Grade 10	53.50	1.250	66.875
Grade 11	45.00	1.250	56.250
Grade 12	48.50	1.250	60.625

\*INCLUDE STUDENTS RECEIVING A/B SERVICES

ECE (KN,3Y4YDD,&FDK) FTE	0.00	1.440	0.000
TOTAL GRADES 1-12	186.00		
<b>SUBTOTAL MEM</b>	186.00		
	0.00		
<b>TOTAL MEM</b>	186.00		

Kindergarten Units	0.000
Basic Program Units	232.500
<b>TOTAL MEMBERSHIP PROGRAM UNITS</b>	<b>232.500</b>

**Staffing Cost Multiplier**

T & E Index	1.001
TCI Index	1.027

FY22 SCM PHASE-IN WEIGHTS

0.25
0.75

STAFFING COST MULTIPLIER (SCM)	1.021
<b>ADJUSTED BASIC PROGRAM UNITS</b>	<b>237.383</b>

**Special Education**

MEM

C & C-Gifted	10.50
D & D-Gifted	0.00
3 & 4 Yr. DD	0.00
A/B MEM (Reg/Gft & Inc 3Y&4Y-12th)	19.00

Adjusted Ancillary FTE 0.35

Factor	Units
1.00	10.500
2.00	0.000
2.00	0.000
0.70	13.300

Special Ed. Units	23.800
Ancillary FTE Units	8.750
<b>TOTAL SPECIAL EDUCATION UNITS</b>	<b>32.550</b>

**Elementary Fine Arts Program (separated data entry: 80/120 average data, projection for new program (parts))**

80/120 ave MEM	New FAEA Prog. MEM
0.00	0.00

TOTAL	Factor	Units
FINE ARTS PROGRAM UNITS	0.00	0.050
		0.000

Superintendent/Charter Rep Signature

DocuSigned by:  
*Leticia Archuleta*

2021-2022 STATE EQUALIZATION GUARANTEE TOOL

<b>Charter Name</b>	<b>HEALTH LEADERSHIP HIGH SCHOOL</b>
<b>School District Geo. Location</b>	<b>ALBUQUERQUE</b>

<b>Type</b>	<b>LC</b>
<b>Charter Number</b>	<b>001-752</b>

**Bilingual Program (separated data entry: 80/120 average data, projection for new program (parts))**

HOURS	80/120 ave MEM	FTE	New BMEP Prog. MEM	FTE
1				0.00
2				0.00
3				0.00
<b>Total Bilingual</b>	0.00	0.00	0.00	0.00

(May not total more than the no. of students in grades K-12.)

<b>TOTAL</b>	0.00	Factor	0.500	Units	0.000
<b>BILINGUAL UNITS</b>					

**Elementary P.E. Program (separated data entry: 80/120 average data, projection for new program (parts))**

Elem PE MEM	Funded Elem PE Prog. MEM
NA	0.00

NOTE: FOR FY22, Elementary PE will be funded using the methodology similar to the Hold Harmless provision in Laws of 2021, Chapter 137, House Bill 2, Section 4, and Subsection K. Which means that Elementary PE will be funded using the greater of MEM in the Final Funded Run as of 1/1/2021 or FY22 80/120 average and then comparing it to the approved FY08 program taking the lesser MEM.

<b>ELEMENTARY P.E. UNITS</b>	Factor	0.060	Units	0.000
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**National Board Certified Teachers**

FTE:	0.00
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<b>NATIONAL BOARD CERTIFIED TEACHERS UNITS</b>	Factor	1.500	Units	0.000
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**Size Adjustment Units (see PROGRAM/SIZE ADJUSTMENT UNITS)**

Geographic School District Location MEM	72,523.25
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<b>FY22 PHASE-OUT</b>	Elementary/Mid/Jr. High	0.40	0.000
	Senior High		157.599
<b>SCHOOL SIZE ADJUSTMENT UNITS</b>			63.040
<b>DISTRICT SIZE &lt;4,000 ADJUSTMENT UNITS</b>			26.603
	Charter Schools not eligible for District Size		(26.603)
<b>DISTRICT SIZE &lt;200 ADJUSTMENT UNITS</b>			14.000
	Charter Schools not eligible for District Size		(14.000)

**Rural Population**

RURAL POPULATION FORMULA	differential	FY22 COST DIFFERENTIAL	ELIGIBLE
(MEM) × (Rural Population Proportion) × (0.03) = UNITS		0.09	N
Chartered After 7/1/2018? N			

<b>RURAL POPULATION UNITS</b>	RURAL POPULATION PROPORTION	0.036	UNITS	0.000
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**At-Risk Units**

MEM	186.00
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<b>AT-RISK UNITS</b>	At-risk index	0.201	Units	37.386
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**Growth Units**

**GROWTH CALCULATION DATA**

2020-21 Actual 40th MEM (Enter the District Mem EXCLUDING Charter Mem)	181.00
2021-22 Projected MEM (Enter the District Mem EXCLUDING Charter Mem)	200.00
2021-22 Actual 40th MEM (Enter the District Mem EXCLUDING Charter Mem)	0.00
<b>Growth Data</b>	
2021-22 Operating Budget Calculation	35.000
Op-Bud takes 20-21 40 Day compared to 21-22 Mem Proj. FTE	
40th Day Calculation	0.000
Takes Prior Year 40th-Day and compares to Current Year 40th-Day	

<b>GROWTH UNITS</b>			Units	35.000
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**Charter Schools Student Activities**


(Districts Only)	MEM	0.00
------------------	-----	------

<b>CHARTER SCHOOLS STUDENT ACTIVITIES UNITS</b>	Factor	0.100	Units	0.000
				0.000
				0.000

**Home School Student Activities**

(Districts Only)	MEM	0.00
------------------	-----	------

<b>HOME SCHOOL STUDENT ACTIVITIES UNITS</b>	Factor	0.100	Units	0.000
				0.000
				0.000

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 Superintendent/Charter Rep Signature \_\_\_\_\_  
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2021-2022 STATE EQUALIZATION GUARANTEE TOOL

Charter Name  
School District Geo. Location

HEALTH LEADERSHIP HIGH SCHOOL  
ALBUQUERQUE

Type LC  
Charter Number 001-752

Home School Student Program Units

(Districts Only)	# of Students	# of Classes
	0.00	0.00

HOME SCHOOL STUDENT PROGRAM UNITS	Factor	Units
	0.250	0.000

New District Adjustment

If district is eligible, enter YES in the appropriate box.

District eligible? NO Mem Factor Units

a. NEWLY CREATED SCHOOL DISTRICT

(MEM for current year) × .147 = UNITS 0.00 0.147 0.000

b. DISTRICT WHOSE MEMBERSHIP DECREASES AS A RESULT OF A NEWLY CREATED DISTRICT

(MEM for prior year - MEM for current year) × .17 = UNITS 0.00 0.170 0.000

SUBTOTAL PROGRAM UNITS 405.359

Save-Harmless Data

2021-2022 40th Day TOTAL PROGRAM UNITS (Not Grand Total Program Units) 0.00

SAVE HARMLESS UNITS 0.000

TOTAL SEG PROGRAM UNITS (PLUS SAVE HARMLESS) 405.359

Extended Learning Time Program Units (including New Program Projections)

80/120 ave MEM	New ELT Prog. MEM
0.00	200.00

EXTENDED LEARNING TIME PROGRAM UNITS	TOTAL	Factor	Units
	200.00	0.110	22.000

K-5 Plus Program Units (including New Program Projections)

80/120 ave MEM	New K-5+ Prog. MEM
0.00	0.00

K-5 PLUS PROGRAM UNITS	TOTAL	Factor	Units
	0.00	0.300	0.000

GRAND TOTAL SEG PROGRAM UNITS 427.359

× Unit Value \$ 4,770.70

PROGRAM COST

\$2,038,801.58

CHARTER SCHOOL ADMIN. WITHHOLDING

(\$40,776.03)

Non-categorical Revenue Credits:

	100% payment	Proportionality	
Tax Levy (41110, 41113, 41114)	\$ -	75.00%	\$0.00
Federal Impact Aid (44103) (enter 100% operational)	\$ -	75.00%	\$0.00
Federal Forest Reserve (44204)	\$ -	75.00%	\$0.00
<b>Total Non-Cat Rev Credits</b>			\$0.00
<b>Less: 75% of Non-Categorical Revenue Credits</b>			\$0.00

Other Credits/Adjustments:

	100% payment	Proportionality	
Energy Efficiency Renewable Bonds (100%)	\$ -	90.00%	\$0.00
<b>Total Other Credits</b>			\$0.00
<b>Less: Other Credits/Adjustments</b>			\$0.00

STATE EQUALIZATION GUARANTEE BEFORE 2021 HB2 HOLD HARMLESS \$1,998,025.55

2021 HB2 Hold Harmless:

SEG as of 1/1/2021 before admin withhold	\$ 2,284,667.66	
admin withhold	(\$45,693.35)	
SEG as of January 1, 2021	\$ 2,238,974.31	\$240,948.76

STATE EQUALIZATION GUARANTEE \$2,238,974.31

\*Subject to change after the first reporting period and the setting of the unit value.

DocuSigned by:  
Leticia Archuleta  
Superintendent/Charter Rep Signature  
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**2021-2022 Salary Schedule  
Licensed Teachers & Social Workers**

License: Level I or LBSW					
ED Level	BA	BA+15	BA+45 MA	MA+15	MA+45 PHD
STEP/YRS EXP	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
0	48,113	49,722	49,822	49,922	50,022
1	48,213	49,897	49,947	49,997	50,047
2	49,947	49,997	50,047	50,097	50,147
3	49,972	50,022	50,072	50,122	50,172
4	49,997	50,047	50,097	50,147	50,197
5	50,022	50,072	50,122	50,172	50,222
6	50,047	50,097	50,147	50,197	50,247
7	50,072	50,122	50,172	50,222	50,272
8	50,097	50,147	50,197	50,247	50,297
9	50,122	50,172	50,222	50,272	50,322
10	50,147	50,197	50,247	50,297	50,347
11	50,172	50,222	50,272	50,322	50,372
12	50,197	50,247	50,297	50,347	50,397
13	50,222	50,272	50,322	50,372	50,422
14	50,247	50,297	50,347	50,397	50,447
15	50,272	50,322	50,372	50,422	50,472
16	50,297	50,347	50,397	50,447	50,497
17	50,322	50,372	50,422	50,472	50,522
18	50,347	50,397	50,447	50,497	50,547
19	50,372	50,422	50,472	50,522	50,572
20+	50,397	50,447	50,497	50,547	50,597

License: Level II or LMSW					
ED Level	BA	BA+15	BA+45 MA	MA+15	MA+45 PHD
STEP/YRS EXP	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
0	58,500	58,550	58,600	58,650	58,700
1	58,525	58,575	58,625	58,675	58,725
2	58,550	58,600	58,650	58,700	58,750
3	59,125	59,175	59,225	59,275	59,325
4	59,175	59,225	59,275	59,325	59,375
5	59,276	59,326	59,376	59,426	59,476
6	59,301	59,351	59,401	59,451	59,501
7	59,326	59,376	59,426	59,476	59,526
8	59,351	59,401	59,451	59,501	59,551
9	59,682	59,732	59,782	59,832	59,882
10	59,707	59,757	59,807	59,857	59,907
11	59,732	59,782	59,832	59,882	59,932
12	59,757	59,807	59,857	59,907	59,957
13	59,782	59,832	59,882	59,932	59,982
14	59,807	59,857	59,907	59,957	60,007
15	59,832	59,882	59,932	59,982	60,032
16	59,857	59,907	59,957	60,007	60,057
17	59,882	59,932	59,982	60,032	60,082
18	59,907	59,957	60,007	60,057	60,107
19	59,932	59,982	60,032	60,082	60,132
20	59,957	60,007	60,057	60,107	60,157
21	59,982	60,032	60,082	60,132	60,182
22	60,007	60,057	60,107	60,157	60,207
23	60,032	60,082	60,132	60,182	60,232
24	60,057	60,107	60,157	60,207	60,257
25	60,082	60,132	60,182	60,232	60,282
26	60,107	60,157	60,207	60,257	60,307
27	60,132	60,182	60,232	60,282	60,332
28	60,157	60,207	60,257	60,307	60,357
29	60,182	60,232	60,282	60,332	60,382
30	60,207	60,257	60,307	60,357	60,407
31	60,232	60,282	60,332	60,382	60,432
32	60,257	60,307	60,357	60,407	60,457
33	60,282	60,332	60,382	60,432	60,482
34	60,307	60,357	60,407	60,457	60,507
35	60,332	60,382	60,432	60,482	60,532
36	60,357	60,407	60,457	60,507	60,557
37	60,382	60,432	60,482	60,532	60,582
38	60,407	60,457	60,507	60,557	60,607
39	60,432	60,482	60,532	60,582	60,632
40+	60,457	60,507	60,557	60,607	60,657

Level III or LCSW/LISW			
ED Level	MA	MA+15	MA+45 PHD
STEP/YRS EXP	ANNUAL	ANNUAL	ANNUAL
0	74,915	74,965	75,015
1	74,940	74,990	75,040
2	74,965	75,015	75,065
3	74,990	75,040	75,090
4	75,015	75,065	75,115
5	75,040	75,090	75,140
6	75,065	75,115	75,165
7	75,090	75,140	75,190
8	75,115	75,165	75,215
9	75,140	75,190	75,240
10	75,165	75,215	75,265
11	75,190	75,240	75,290
12	75,215	75,265	75,315
13	75,240	75,290	75,340
14	75,265	75,315	75,365
15	75,290	75,340	75,390
16	75,315	75,365	75,415
17	75,340	75,390	75,440
18	75,365	75,415	75,465
19	75,390	75,440	75,490
20	75,415	75,465	75,515
21	75,440	75,490	75,540
22	75,465	75,515	75,565
23	75,490	75,540	75,590
24	75,515	75,565	75,615
25	75,540	75,590	75,640
26	75,565	75,615	75,665
27	75,590	75,640	75,690
28	75,615	75,665	75,715
29	75,640	75,690	75,740
30	75,665	75,715	75,765
31	75,690	75,740	75,790
32	75,715	75,765	75,815
33	75,740	75,790	75,840
34	75,765	75,815	75,865
35	75,790	75,840	75,890
36	75,815	75,865	75,915
37	75,840	75,890	75,940
38	75,865	75,915	75,965
39	75,890	75,940	75,990
40+	75,915	75,965	76,015

**Note:**

- 1 Refer to T&E Policy for permitted experience and requirements.
- 2 Valid NM PED license required.
- 3 Based on 201 days.
- 4 No collective bargainings in place or in negotiation.



## Calendar1

**Please note this is for compliance checking and should not be used for external purposes.**

### 2021-2022 School District/Charter School Calendar

District/Charter: HEALTH LEADERSHIP CHARTER PED #: 001-752

Dropdown selection for District/Charter Name:

1) Start typing "District/Charter Name" in cell F3; 2) Select dropdown arrow; 3) Select school name from dropdown.

Or

1) Ensure cell F3 is blank; 2) Select dropdown arrow; 3) Scroll through selection; 4) Select school name from dropdown.

One school Calendar, Calendar Check, and ELTP\_K5+ sheet is required for all schools operating on an identical schedule. Use additional Calendar, Calendar Check, and ELTP\_K5+ sheet provided in this workbook for each varying calendar. If more sheets are needed due to having more than 5 calendars, contact your assigned Budget Analyst.

Make-up days are only required if they cause the instructional hours to fall below the "School Year- Length of School Day-Minimum" requirements calculated in the Calendar Check sheet.

For more information on school calendar requirements, refer to Section 22-2-8.1 NMSA 1978 and 6.10.5 NMAC.

- 1 Are all schools operating on the same calendar? Yes
- 2 Date Local Board or Governance Council approved the School Calendar: April 27, 2021
- 3 a First Instructional day: August 9, 2021 b Last Instructional day: May 27, 2022  
**DO NOT include additional Extended Learning Time Program (ELTP) and K5+ days in the instructional days above.**  
Days prior to the first day of instruction and days after the last day of instruction are automatically **STRIKED THROUGH** in the calendar below.
- 4 4-Day or 5-Day week? 5-Day **If a 4-Day week, SHADE the days off in the calendar below.**
- 5 Non-Instructional Days - list each date individually, description i.e. In-Service, Professional Development, and part of day i.e. 0.50 or 1.00.  
Days are automatically **BLOCKED** in the calendar below.
- 6 Observed Holidays - list each date individually and description of Holiday.  
Days are automatically **SHADED** in the calendar below.
- 7 Sum the instructional days for each month in the spaces below each month in the calendar below.
- 8 Enter the 2021-2022 total base instructional days and additional instructional ELTP days.
- 9 List the instructional hours for each grade.
- 10 List Report Card, Pay, Parent Teacher Conference, and Board/Governing Council Meeting dates.
- 11 If number 1) is answered "No", list all school sites and corresponding school location codes complying with this calendar.
- 12 Add additional hours to the Calendar Check sheet and an explanation (if applicable).
- 13 List ELTP and K5+ Days and Hours on sheet "Calendar ELTP\_K5+."

Calendar1

Please note this is for compliance checking and should not be used for external purposes.

2021-2022 School District/Charter School Calendar

District/Charter: HEALTH LEADERSHIP CHARTER PED #: 001-752

Table with columns: Non-Instructional Days (Date, In-Service/Prof Dev, Part of Day), Holidays (Date, Holiday Description), and Early Release Days (Date, Early Release Description). Includes dates from 7/19/2021 to 4/15/2022 and descriptions like Labor Day, Winter Break, and Spring Break.

**Calendar1**

**Please note this is for compliance checking and should not be used for external purposes.**

**2021-2022 School District/Charter School Calendar**

District/Charter: HEALTH LEADERSHIP CHARTER PED #: 001-752

2021-2022																						
July '21							August '21							September '21								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				4	2	3	4	2	3	4	5	6	7				1	2	3	4		
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30				
Jul. Instructional Days						<b>0.00</b>	Aug. Instructional Days						<b>17.00</b>	Sep. Instructional Days						<b>21.00</b>		
Non-Instructional Days						<b>10.00</b>	Non-Instructional Days						<b>5.00</b>	Non-Instructional Days						<b>0.00</b>		
October '21							November '21							December '21								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1	2		1	2	3	4	5	6				1	2	3	4	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25		
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31			
31																						
Oct. Instructional Days						<b>16.00</b>	Nov. Instructional Days						<b>16.00</b>	Dec. Instructional Days						<b>9.00</b>		
Non-Instructional Days						<b>2.00</b>	Non-Instructional Days						<b>0.00</b>	Non-Instructional Days						<b>0.00</b>		
January '22							February '22							March '22								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1			1	2	3	4	5				1	2	3	4	5	
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12		
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19		
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26		
23	24	25	26	27	28	29	27	28						27	28	29	30	31				
30	31																					
Jan. Instructional Days						<b>16.00</b>	Feb. Instructional Days						<b>19.00</b>	Mar. Instructional Days						<b>17.00</b>		
Non-Instructional Days						<b>3.00</b>	Non-Instructional Days						<b>0.00</b>	Non-Instructional Days						<b>0.00</b>		
April '22							May '22							June '22								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
						1	2		1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18		
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25		
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30				
Apr. Instructional Days						<b>20.00</b>	May Instructional Days						<b>16.00</b>	Jun. Instructional Days						<b>0.00</b>		
Non-Instructional Days						<b>0.00</b>	Non-Instructional Days						<b>1.00</b>	Non-Instructional Days						<b>3.00</b>		

**Total Instructional Days: 167.00 Total Non-Instructional Days: 24.00**

2021-2022 Membership Reporting Dates			
October 13, 2021	(40 Day)	1st Reporting Period	2nd Wednesday in October
December 1, 2021	(80 Day)	2nd Reporting Period	December 1 or 1st working day in December
February 9, 2022	(120 Day)	3rd Reporting Period	2nd Wednesday in February



**Calendar1**

**Please note this is for compliance checking and should not be used for external purposes.**

**2021-2022 School District/Charter School Calendar**

District/Charter: HEALTH LEADERSHIP CHARTER PED #: 001-752

**BASE INSTRUCTIONAL DAYS**                      **ADDITIONAL ELTP INSTRUCTIONAL DAYS**

2020-2021 Total Instructional Days: 167.00                      10.00

*(Instructional Days and Additional ELTP Days District or Charter had for the 2020-2021 School Year.)*

2021-2022 Total Base Instructional Days: 167.00

*(Does not include In-Service/Professional Development Days, Holidays, ELTP Days, or K5+ Days)*

2021-2022 Total Non-Instructional Days: 24.00

*(Includes In-Service/Professional Development Days; does not include Instructional Days, Holidays, ELTP Days or K5+ Days)*

2021-2022 Total Teacher Contract Days: 191.00

*(Only includes the Total Instructional Days and Non-Instructional Days.)*

2021-2022 Total ELTP Days: 10.00

*(Only includes additional Instructional Days implemented for ELTP.)*

2021-2022 Total K5+ Days: 0.00

*(Only includes additional Instructional Days implemented for K5+.)*

Indicate Instructional Hours for Each Grade							
Half-Day Kindergarten:	<u>    </u> hours	<u>    </u> minutes	Grade 6:	<u>    </u> hours	<u>    </u> minutes		
Full-Day Kindergarten:	<u>    </u> hours	<u>    </u> minutes	Grade 7:	<u>    </u> hours	<u>    </u> minutes		
Grade 1:	<u>    </u> hours	<u>    </u> minutes	Grade 8:	<u>    </u> hours	<u>    </u> minutes		
Grade 2:	<u>    </u> hours	<u>    </u> minutes	Grade 9:	<u>6</u> hours	<u>30</u> minutes		
Grade 3:	<u>    </u> hours	<u>    </u> minutes	Grade 10:	<u>6</u> hours	<u>30</u> minutes		
Grade 4:	<u>    </u> hours	<u>    </u> minutes	Grade 11:	<u>6</u> hours	<u>30</u> minutes		
Grade 5:	<u>    </u> hours	<u>    </u> minutes	Grade 12:	<u>6</u> hours	<u>30</u> minutes		

<i>List each date individually</i>							
Report Card Dates		Pay Dates		Parent Teacher Conference Dates	Board Meeting Dates		
10/11/2021	12/17/2021	7/2/2021	7/16/2021	12/12/2021	7/28/2021	8/25/2021	9/22/2021
3/15/2022	5/23/2022	7/30/2021	8/13/2021	12/13/2021	10/27/2021	11/17/2021	12/15/2021
		8/27/2021	9/10/2021	12/14/2021	1/26/2022	2/23/2022	3/16/2022
		9/24/2021	10/8/2021	3/16/2022	4/27/2022	5/25/2022	6/22/2022
		10/22/2021	11/5/2021	3/17/2022			
		11/19/2021	12/3/2021	3/18/2022			
		12/17/2021	12/30/2021	5/24/2022			
		1/14/2022	1/28/2022	5/25/2022			
		2/11/2022	2/25/2022	5/26/2022			
		3/11/2022	3/25/2022				
		4/8/2022	4/22/2022				
		5/6/2022	5/20/2022				
		6/3/2022	6/17/2022				

**Calendar1 Check**

**2021-2022 5-Day School Week Calendar Check**

District/Charter: HEALTH LEADERSHIP CHARTER

PED #: 001-752

**Section 22-2-8.1. School year; length of school day; minimum**

A. Except as otherwise provided in this section, regular students shall be in school-directed programs, exclusive of lunch, for a minimum of the following:

- (1) kindergarten (K), for half-day programs, two and one-half hours per day or four hundred fifty hours (450) per year or, for full-day programs, five and one-half hours per day or nine hundred ninety hours (990) per year;
- (2) grades one through six (1-6), five and one-half hours per day or nine hundred ninety hours (990) per year; and
- (3) grades seven through twelve (7-12), six hours per day or one thousand eighty hours (1080) per year.

B. Up to thirty-three (33) hours of the full-day kindergarten program may be used for home visits by the teacher or for parent-teacher conferences. Up to twenty-two hours (22) of grades one through six programs may be used for home visits by the teacher or for parent-teacher conferences. Up to twelve hours (12) of grades seven through twelve programs may be used to consult with parents to develop next step plans for students and for parent-teacher conferences.

**Per General Appropriation Act of 2021, Public Education Department shall not approve the operating budget of any school district or charter school to operate a four-day school week during the 2021-2022 school year that did not provide a four-day school week during the 2020-2021 school year.**

2021-2022 CALENDAR CHECK											
	STATUTORY REQUIREMENTS						HEALTH LEADERSHIP CHARTER				
	4-Day School Week			5-Day School Week			Days	Hours per Day	Additional Hours*	Total Hours	Requirements Met
Grade	Days	Hours per Day	Total Hours	Days	Hours per Day	Total Hours					
Half-Day K	150	3.00	450.00	180	2.50	450.00	167.00				
Full-Day K	150	6.60	990.00	180	5.50	990.00	167.00				
Grade 1	150	6.60	990.00	180	5.50	990.00	167.00				
Grade 2	150	6.60	990.00	180	5.50	990.00	167.00				
Grade 3	150	6.60	990.00	180	5.50	990.00	167.00				
Grade 4	150	6.60	990.00	180	5.50	990.00	167.00				
Grade 5	150	6.60	990.00	180	5.50	990.00	167.00				
Grade 6	150	6.60	990.00	180	5.50	990.00	167.00				
Grade 7	150	7.20	1,080.00	180	6.00	1,080.00	167.00				
Grade 8	150	7.20	1,080.00	180	6.00	1,080.00	167.00				
Grade 9	150	7.20	1,080.00	180	6.00	1,080.00	167.00	6.50		1,086.00	Okay
Grade 10	150	7.20	1,080.00	180	6.00	1,080.00	167.00	6.50		1,086.00	Okay
Grade 11	150	7.20	1,080.00	180	6.00	1,080.00	167.00	6.50		1,086.00	Okay
Grade 12	150	7.20	1,080.00	180	6.00	1,080.00	167.00	6.50		1,086.00	Okay
								Average Hours		<b>6.50</b>	

**\*Explanation for additional hours (do not include hours outside of instructional hours such as additional ELTP or K5+ hours)**





**Calendar1 ELTP\_K5+**

**2021-2022 Extended Learning Time Program (ELTP) Days and K5+Days Calendar**

District/Charter: \_\_\_\_\_ HEALTH LEADERSHIP CHARTER \_\_\_\_\_

PED #: \_\_\_\_\_ 001-752 \_\_\_\_\_

Days per week on school calendar: \_\_\_\_\_ 5-Day \_\_\_\_\_

**Please note this form is for compliance checking and should not be used for external purposes.**

Indicate Instructional Hours for ELTP per day:								Minimum Hour Requirements													
Grade Participates?				Grade Participates?																	
Kindergarten:	_____ hours	_____ minutes	NO	OK	Grade 6:	_____ hours	_____ minutes	NO	OK	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Grades</th> <th>4-Day</th> <th>5-Day</th> </tr> </thead> <tbody> <tr> <td>K - 6</td> <td>6.5</td> <td>5.5</td> </tr> <tr> <td>7 - 12</td> <td>7.0</td> <td>6.0</td> </tr> </tbody> </table>			Grades	4-Day	5-Day	K - 6	6.5	5.5	7 - 12	7.0	6.0
Grades	4-Day	5-Day																			
K - 6	6.5	5.5																			
7 - 12	7.0	6.0																			
Grade 1:	_____ hours	_____ minutes	NO	OK	Grade 7:	_____ hours	_____ minutes	NO	OK												
Grade 2:	_____ hours	_____ minutes	NO	OK	Grade 8:	_____ hours	_____ minutes	NO	OK												
Grade 3:	_____ hours	_____ minutes	NO	OK	Grade 9:	6	30	YES	OK												
Grade 4:	_____ hours	_____ minutes	NO	OK	Grade 10:	6	30	YES	OK												
Grade 5:	_____ hours	_____ minutes	NO	OK	Grade 11:	6	30	YES	OK												
					Grade 12:	6	30	YES	OK												

STACKING ELTP AND K5+ Indicate Instructional Hours per day:								Minimum Hour Requirements										
Grade Participates?				Grade Participates?														
Kindergarten:	_____ hours	_____ minutes	NO	OK	Grade 6:	_____ hours	_____ minutes	NO	OK	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Grades</th> <th>4-Day</th> <th>5-Day</th> </tr> </thead> <tbody> <tr> <td>K - 8</td> <td>7.0</td> <td>5.8</td> </tr> </tbody> </table>			Grades	4-Day	5-Day	K - 8	7.0	5.8
Grades	4-Day	5-Day																
K - 8	7.0	5.8																
Grade 1:	_____ hours	_____ minutes	NO	OK	Grade 7:	_____ hours	_____ minutes	NO	OK									
Grade 2:	_____ hours	_____ minutes	NO	OK	Grade 8:	_____ hours	_____ minutes	NO	OK									
Grade 3:	_____ hours	_____ minutes	NO	OK														
Grade 4:	_____ hours	_____ minutes	NO	OK														
Grade 5:	_____ hours	_____ minutes	NO	OK														

Indicate Instructional Hours for K5+ per day:								Minimum Hour Requirements										
Grade Participates?				Grade Participates?														
Kindergarten:	_____ hours	_____ minutes	NO	OK	Grade 6:	_____ hours	_____ minutes	NO	OK	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Grades</th> <th>4-Day</th> <th>5-Day</th> </tr> </thead> <tbody> <tr> <td>K - 8</td> <td>6.5</td> <td>5.5</td> </tr> </tbody> </table>			Grades	4-Day	5-Day	K - 8	6.5	5.5
Grades	4-Day	5-Day																
K - 8	6.5	5.5																
Grade 1:	_____ hours	_____ minutes	NO	OK	Grade 7:	_____ hours	_____ minutes	NO	OK									
Grade 2:	_____ hours	_____ minutes	NO	OK	Grade 8:	_____ hours	_____ minutes	NO	OK									
Grade 3:	_____ hours	_____ minutes	NO	OK														
Grade 4:	_____ hours	_____ minutes	NO	OK														