



Board Meeting Agenda
April 27, 2021 5:30 pm Via Zoom
1900 Randolph Rd. SE Albuquerque, New Mexico 87106
Conference Line: (515) 606-5114

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Meeting ID: 769 5870 7666
Passcode: 0CdXur

I. Call to Order -- Mr. Ramirez calls meeting to order at 1735

a. Roll Call

- Board Member: Abuko Estrada
- Board Member: Dr. Alex Rankin
- Board Member: Frances K. Bushnell-Lopez
- Board Member: Gilbert Ramirez
- Board Member: Italia Aranda

All board members are present via zoom.

II. Vote to approve Agenda -- Ms. Bushnell-Lopez motions to approve, Mr. Estrada seconds. Motion passes unanimously.

III. Vote to approve Governing Board Draft Minutes 3/31/21

Ms. Bushnell-Lopez moves to approve. Mr. Estrada seconds. Motion passes unanimously.

IV. Public Comments -- No public comments from those present via zoom today.

MR. RAMIREZ MOTIONS TO MOVE ITEM V.d TO ITEM V.a.. Ms. BUSHNELL-LOPEZ SECONDS.

V. Action Items

a. Discussion and possible action on Finance Reports -- Ms. Jaramillo presented Financial reports. No action needed today.

b. Discussion and possible action on Accounts Payable Check listing -- Ms. Jaramillo presents a finance report which was discussed at length at the finance meeting. Ms. Bushnell moves to approve the finance report, Ms. Aranda seconds.

c. Discussion and possible action to approve BARS: fourteen bars presented for approval.

2021-0054-I, 2021-0055-IB, 2021-0055-T, 2021-0057-M, 2021-0058-T, 2021-0059-M,
2021-0060-M, 2021-0061-M, 2021-0062-M, 2021-0063-T, 2021-0064-M, 2021-0065-M,

2021-0066-M, 2021-0067-M. Mr. Ramirez moves to approve motion, MS. Bushnell-Lopez seconds. Motion passes.

d. Discussion and possible action to approve Construction Administrator (CMAR) for new Building -- Question brought forward on whether the foundation board can make architectural decisions or if those decisions need to be made through GC. Mr. Hill states that legally, decisions can be made by the foundation board but it makes sense that both entities are to be working together. Cost of materials is increasing so there is a need to revisit architectural designs. It is explained that there is a list of contractors/approved vendors by the Cooperating Vendor Services (authorized by the state legislature) to assist school districts in gaining access to goods and services so smaller school districts could have the benefits of buying at reduced prices. One of the other reasons to move forward with revisiting architectural re-design is to have them move forward with a costs timeline that will reflect the cost of rising materials as well give input to a construction schedule all at once. Foundation board will like to move forward with hiring and doing a redesign for a total of \$35,000. Ms Bushnell-Lopez states she likes this plan so she is okay with moving forward. The Foundation Board will make a recommendation on redesign and CMAR for the Governing Board before the next meeting. Mr. Ramirez moves motion to have the Foundation Board to interview contractors for construction and architectural designs: One contract will cost approximately \$20,000 and the other contract will remain under \$15,000. Ms. Bushnell-Lopez seconds.

e. Discussion and possible action to approve Lease Contract - Chynoweth -- Ms. Archuleta explains that she is working with the current landlord to have carpets replaced since the school is renewing lease. Mr. Ramirez moves to approve motion, Ms. Bushnell-Lopez seconds. Motion passes.

f. Discussion and possible action to approve 2022 Budget -- Ms. Jaramillo recommends referring to the Health Leadership High School 2021-2022 Budget Report for in-depth details. She presents Budget Highlights today. Mr. Ramirez moves motion to approve the 2022 Budget, Mr. Bushnell-Lopez seconds. Motion passes.

g. Discussion and possible actions to approve 2022 Salary Schedule -- The school will be including licensed social workers in the schools 2021-2022 Salary schedule. Mr. Ramires motions to approve motion, Ms. Bushnell-Lopez seconds. Motion passes.

h. Discussion and possible action to approve 2022 Calendar -- Ms. Archuleta explains that we are continuing with the extended learning program for next year. First year of school will be August 9, 2021 and the last day of school will be May 27th, 2022. The only change to note is extended teacher contract days. Mr. Ramires motions to approve presented 2022 school calendar and MS. Bushnell-Lopez seconds.

VI. Discussion Items

a. Report out- Directors

- **Director of Community Engagement** -- Ms. Quinones expresses gratitude to Ms. Archuleta and the entire staff for how much everyone has been supporting each other after in-person classes have been taking place again. Currently working on engagement and enrollment and setting up several student-led events where students can talk about their experiences within HLHS. Student exhibitions are scheduled for May 17-18, and the school is looking for community partners. Working on sending a final parent survey. Students are currently doing their CWD presentations.

- **Director of Student Support** -- Mr. Hoge applied and received a mini-grant for ELS training throughout the year. Working on a student climate survey to gain a better understanding of student's feelings around safety and how they view the school culture and climate. Initial results are looking positive! Continuing to work with Future Focus Education to bring teen mental health first aid into the school and support staff and students' mental health. One student is partnering with Enlace Comunitario and will be setting up a presentation around healthy relationships for students. Advisory classroom competitions continue to engage students and give them an opportunity for creativity. First competition was to create a new viper logo, second competition was to celebrate earth day through art, poetry, or any other kind of artistic medium.
- **Director of Curriculum** -- Mr. Fung is working on improving and re-designing better on-line learning and support for staff and students to improve the way we deliver content. Invited to several planning sessions with students and staff (May 7th and May 14th) facilitated by community partners for liberatory design practices and how to talk about project planning. Teacher recruitment plan has supported our hiring practices and interviews are underway. This recruitment plan has been helpful in refining the documentation and hiring practices so that the school can reach a more professional space for how we document and keep a good account of hiring practices. CWP presentations are going on right now and in planning stages of a gallery night where the community is invited to come see student work which will be displayed throughout the building (working on covid-19 safety procedures) this has been tentatively planned for Thursday, May 20th.
- **Executive Director** -- Ms. Archuleta states that she has applied for and received another grant that will boost opportunities for professional development opportunities for staff. Another cohort has completed the community health workers program. Working on graduation requirements-completing diplomas, invitations, and now looking at venues for graduation events.

b. GC training -- information has been sent to GC members to complete all trainings before July 1st.

c. Site Visit --will be taking place May 3rd, 2021.

VII. Next GC Meeting: May 26, 2021 5:30pm

VIII. Adjournment --Ms. Bushnell-Lopez motions to adjourn today's meeting and Mr. Ramirez seconds. Meeting adjourned at 1918.