



Board Meeting Minutes  
March 30, 2022, 5:30 pm  
1900 Randolph Rd. SE Albuquerque, New Mexico 87106

I. President G. Ramirez calls today's meeting to order at 1733.

a. Roll Call

- Board Member: Italia Aranda - Present
- Board Member: Yadira Aguero - Not Present
- Board Member: Frances K. Bushnell-Lopez - Present
- Board Member: Leigh Caswell - Present
- Board Member - Christopher Gavaldon - Present
- Board Member: Lenaya Montoya - Present
- Board Member: Christina O'Connell - Present
- Board Member: Gilbert Ramirez - Present

II. Vote to approve Agenda— Pres. Ramirez moves motion to approve agenda for April 2022 meeting and board member L. Caswell seconds.

III. Vote to approve GC Minutes 2/23/22 –Board Pres. G. Ramirez moves to approve GC Minutes and GC member L. Caswell seconds.

IV. New Business

- Discussion and Possible action - HLHS Foundation Board - Mr David Foster, Paul Cassidy, and Antoinette Pacheco both serve on the school's Foundation Board and have been providing great support in ensuring everything is moving forward with our new school building and land acquisition. They are present during our meeting today.
- Discussion and Possible action – Mr. Steve Nakamura - Mr Nakamura and Constance Dove Castilleja have been supporting charter schools in NM to build and obtain the spaces/buildings they need and ensure they still maintain the finances needed to support students and their education through financing. They both share some insight on some very important things to keep in mind when thinking about acquiring a new building. This is a great opportunity for the Foundation Board to be able to ask questions regarding the new building for HLHS. Concerns about growth were raised and we are encouraged to think about how the school will grow in upcoming years. Ideally we would think about growth for the next 5 years and keep the budget in mind to continue the quality of education. Ms. O'Connell also raises concerns about ensuring the new building also takes into consideration continued access to students who come from a wide variety of backgrounds, especially thinking of our current students and the communities we currently serve. GC Pres. G. Ramirez makes motion to authorize Ms. Archuleta to work with Mr. Nakamura on how his firm and expertise can best support HLHS to obtain a new building for its students. Mr. Ramirez makes a motion and GC member K. Bushnell-Lopez seconds.

V. Public Comments - No public comments were made today.

VI. Action Items

- a. Discussion and possible action on Finance Reports -Ms. Jaramillo presented the finance reports. GC Pres. G. Ramirez makes a motion to approve the finance report as presented today and GC member K. Bushnell- Lopez seconds.
- b. Discussion and possible action on Accounts Payable Check listing—Ms. Jaramillo presented the accounts payable check listing. GC Pres. G. Ramirez makes a motion to approve the finance report as presented today and GC member K. Bushnell- Lopez seconds.
- c. Discussion and possible action to approve BARS— GC Pres. G. Ramirez makes a motion to approve

the presented BARS: 2122-0036-IB, 2122-0037-I, 2122-0038-T, 2122-0039-M, 2122-0040=M, 2122-0041-M, 2122-0042-M, 2122-0042-M, 2122-0043-M, 2122-0044-T, 2122-0045-I. GC member K. Bushnell- Lopez seconds motion.

d. Discussion and possible action on Approval for 3% Increase to Base Salary for All Staff Including Executive Director/Supt per HB2 to be paid as increment – During last legislative session a 3% increase salary was approved for the last quarter to all educators, staff, and faculty in the state. Ms. Jaramillo presents a pay-out process that will fall within accordance with the new policy, which also includes how the school’s executive director and staff will be paid according to standard. GC Pres. G. Ramirez makes a motion to approve increment stipend of 3% to all staff including executive director, GC member K. Bushnell-Lopez seconds.

e. Discussion and possible action to approve School Calendar SY 22/23 –Ms Archuleta explains that the presented school year calendar takes into consideration giving more students time to complete their projects and exhibitions. GC Pres. G. Ramirez makes a motion to approve the finance report as presented today and GC member K. Bushnell- Lopez seconds.

## VII. Discussion Items

a. Facility Update - Ms. Archuleta explains that she met with First Choice and had a conversation addressing students using First Choice’s facility if needed. She explains they are no longer able to offer this and our building needs should be reassessed to reflect this. The area of land that was assigned for our use is also considered a flood area and it would be very costly to bring in the necessary materials to level the lot of land allotted for HLHS. Ms. Archuleta explains that she is still addressing this with First Choice and will report on any new developments.

### b. Lead Team Report

Curriculum– Director of Student Curriculum, M. Tokunaga-Scanlon explains mini-exhibitions last week where students were able to get feedback on their projects. This week students are getting a lot of peer-to-peer support in how to improve their projects. Senior exhibitions will take place during April 11- 14. Ms. Tokunaga-Scanlon will also start maternity leave and may not be back to report until next year.

Community Engagement - Director of Community Engagement, C. Quinonez explains that HLHS hosted a resource event for students and families. Another vaccine event took place where students were able to provide screenings for participants.

Support - Director of Student Support, N. Hoge explains all staff will be trained in youth first aid in mental health this week and there is an increased commitment to support youth’s mental health for staff and students.

## VIII.. Next GC Meeting

- April 20, 2022 to approve budget (possible in person for signatures) - Upon further discussion we will hold a special meeting on April 19, 2022 where we will discuss GC matters as well as review and take action on HLHS’s budget for FY 23.

## IX. Closed Executive Session Pursuant to Section 10-15-1.H.2 to discuss limited personnel matters X.

-- GC Pres. G. Ramirez makes a motion to enter a private session pursuant to section 10-15-1(H)(2), NMSA discussion pertaining to limited personnel matters at 1752, GC member K. Bushnell- Lopez seconds. The Governing Council exits the private session at 2034 after consideration and discussion on No action or votes were taken during this session.

Adjournment - GC Pres. G. Ramirez calls the meeting to end at 2035.