



Special Board Meeting  
June 13, 2023 5:30 pm  
1900 Randolph Rd. SE Albuquerque, New Mexico 87106

I. Call to Order – meeting called to order at 1733

a. Roll Call

- Present   X   Not Present \_\_\_\_\_
- Board Member: Yadira Aguero
  - Present   X   Not Present \_\_\_\_\_
- Board Member: Frances K. Bushnell-Lopez
  - Present   X (via phone line)   Not Present \_\_\_\_\_
- Board Member: Leigh Caswell
  - Present   X   Not Present \_\_\_\_\_
- Board Member: Christopher Gavaldon
  - Present   X   Not Present \_\_\_\_\_
- Board Member: Lenaya Montoya
  - Present   X   Not Present \_\_\_\_\_
- Board Member: Christina O’Connell
  - Present   X   Not Present \_\_\_\_\_
- Board Member: Gilbert Ramirez
  - Present   X   Not Present \_\_\_\_\_

II. Vote to approve Agenda - GC board President G. Ramirez votes to approve today’s meeting agenda as presented. GC member F.K. Bushnell-Lopez seconds motion thus passing unanimously.

III. Vote to approve GC Minutes May 31, 2023 –GC board President G. Ramirez votes to approve GC minutes for the governing board meeting taking place on 5/31/2023; GC board member F.K. Bushnell-Lopez seconds the motion and it passes unanimously.

IV. Public Comments– No public comments presented today

V. Action Items

- a. Discussion and possible action on Finance Reports–GC President G. Ramirez makes a motion to approve the finance report as presented for the month of June 2023, and G.C. member C. O’Connell seconds motion thus passing unanimously.
- b. Discussion and possible action on Accounts Payable Check listing–GC board President G. Ramirez makes a motion to approve the accounts payable check listing as presented for the month of June 2023, and G.C. member F.K. Bushnell-Lopez seconds motion thus passing unanimously.
- c. Discussion and possible action to approve BARS – No action required as there are no BARS to approve for today’s meeting.
- d. Discussion and possible action on Tax exemption denial for 6401 Jefferson– There were some issues on filing for certain tax exemptions on our new school building. HLHS’s ED was able to contest the tax exemption denial and have a state team come out to the new building and actually

appeal the response. We are still waiting for their decision and hoping everything is straightened out by July 1, 2023

e. Discussion and possible action to approve DMHlaw contract services– Leticia Archuleta, HLHS's ED discusses the contract up for renewal for Dan Hill who currently acts as HLHS's legal representative. There is an increase in payment for his contract, however he would continue to be available at any time the school needs his services. After discussion and further consideration, GC President, G. Ramirez makes motion to approve Dan Hill's contract as presented today and GC member F.K. Bushnell-Lopez seconds motion thus passing unanimously.

f. Discussion and possible action on K12 accounting contract services- Summary of options–Jolene Jaramillo, HLHS Accountant will be existing from her role at the end of the month and moving onto other exciting enterprises. K12 accounting provided 3 options regarding moving forward with their company. Based on the options presented, the most feasible financially for the school will most likely be to continue service with k12 with the amendment to the contract stating that Ms. Rebekah Runyan will provide the Business Management services for HLHS. GC will discuss the amendment and have further discussion as needed before. If necessary, this will be included on the agenda for July GC.

## VI. Discussion Items

### a. Lead Team Report

- **Denise Armenta – Director of Student Support**–the school took a field trip to the zoo before the end of the school year. Students had lunch there and they highly enjoyed the experience. HLHS's staff went to a ranch in the south valley and began the process to offer equine therapy for students. The school has also hired a new social worker who just graduated and is incredibly eager to work with students. The school will also be having another resource fair in a couple of weeks and food trucks will be at the event which is super exciting!
- **Meg Tokunaga–Director of Curriculum**–working to get students ready for their capstone projects. The school was also approved for the Innovation Zone grant for the upcoming school year which will lead to several more paid internships for students, increase other team building opportunities the student body, and allow for more speakers to address students!

b. GC resignation – Italia Aranda and Kathy Bushnell-Lopez will be resigning from the governing board at the end of June 2023.

c. Board Trainings - update–all board members were reminded to complete their training hours by the end of June 2023 in order to be compliant with state requirements.

## VII. Closed session

Pursuant to section 10-15-1(H)(2),NMSA- closed session for discussion pertaining to limited personnel matters, related to the Executive Directors evaluation and contract – GC president motions to go into a closed session at 1850 and GC member C. Gavaldon seconds motion. Closed session ends at 2040. The governing council discussed only the proposed contract for Executive Director and no items were voted on during closed session.

VIII. Action Item to approve Contract for Executive Director – GC President G. Ramirez makes motion to approve the contract and salary for Executive Director as presented today and motioned is second by Lenaya Montoya. Motion passed unanimously.

IX. Adjournment– Meeting adjourned at 2043.