



Governing Council Meeting Minutes
July 21, 2024 5:00 pm
6401 Jefferson Street NE 87109

Join Zoom Meeting

<https://us06web.zoom.us/j/89185394324?pwd=TcSEBbwaqbisNEICDa3z6LhjAWJbMe.1>

Meeting ID: 891 8539 4324

Passcode: 0sJdjc

I. Call to Order - 5:07pm

a. Roll Call

- Board Member: Leigh Caswell - **Not Present**
- Board Member - Christopher Gavaldon - **Present**
- Board Member: Lenaya Montoya - **Present**
- Board Member: Christina O'Connell - **Present**
- Board Member: Gilbert Ramirez - **Present**

II. Vote to approve Agenda -
Vote to approve agenda. Mr. Ramirez motions to move as presented and Ms. O'connell seconds.

III. Vote to approve [Minutes 6/3/24](#)
No Discussion. Mr. Ramirez motions to approve. Mr. Gavaldon Seconds and no opposition

IV. Public Comments
No public comments today

V. Action Items

a. Discussion and possible action on Finance Reports
Ms. Runyan presents the Finance report. Reviewed checklisting for the month of May. Ms. Runyan reviewed the check listing report. Operational funds not completely spent indicating roll over of cash for FY 25. Everything is currently spent and encumbered. Special Capital outlay will roll forward as well as SB9 and HB33. Working to close out all of the grants. Reviewed carryover budget at 1.7 million. We anticipate adding more cash to the balance at the end of the year. In May had higher expenditures to do student intern payroll. Reviewed the supplementary reports.

b. Discussion and possible action on Accounts Payable Check listing
Ms. Runyan reviewed the accounts payable check listing and budget.

c. Discussion and possible action to approve BARS
No BAR's today

Mr. Ramirez opens for questions. No questions or discussion and motion to move finance report and check listing as presented Mr. Ramirez motions to move and Ms. Montoya Seconds

VI. Discussion Items

a. Brief updates
Ms Archuleta reviewed updates to include, Possibility for congressional delegated spending, Radio spot on KUNM to highlight the IZ work at HLHS, HLHS has an advertisement on La Mexicana radio, Ms. Archuleta has created a GC handbook for SY 25, Will need to begin scheduling strategic planning sessions for Sy 25, and notice that beginning July 1 all GC meetings will be required to be webcast.

b. GC board required hours - All Complete

Ms. Archuleta reported that all GC members have completed their hours. Ms. Brown (PED) confirmed that all hours are complete.

c. July GC meeting

Ms. Archuleta reports that GC will resume in August.

VII. Closed session

Pursuant to section 10-15-1(H)(2),NMSA- closed session for discussion pertaining to limited personnel matters, related to the Executive Directors evaluation and contract

Mr. Ramirez states: Pursuant to section 10-15-1(H)(2),NMSA- closed session for discussion pertaining to limited personnel matters, related to the Executive Directors evaluation and contract. Mr. Ramirez motions to move into closed session and Ms. Montoya seconds the motion. The GC is moved into closed session at 5:33pm

Mr. Ramirez calls the meeting back to order at 6:42pm During the closed session only the matters that the board discussed were limited to those contained in the motion to close the meeting.

VIII. Action Item to approve Contract for Executive Director

Mr. Ramirez makes a motion to approve a two year contract for the Executive Director and salary will reflect the standard 3% with additional to honor educational salary increase for move from Masters to Doctoral level. second term will only be honored by what is mandated by PED salary increase with a clause for review. Ms. O'Connell seconds and GC approves unanimously.

IX. Adjournment

Adjourn 6:43pm