



Governing Board Meeting- MINUTES  
September 27, 2023, 5:30 pm  
6401 Jefferson St. NE 87109

Join Zoom Meeting

<https://us06web.zoom.us/j/81092212747?pwd=93RTaZM89jfHWWN1CwEgIm8BCaY3ED.1>

Meeting ID: 810 9221 2747

Passcode: 9siC5k

I. Call to Order 5:35pm

a. Roll Call

- Board Member: Leigh Caswell --Present
- Board Member - Christopher Gavaldon Present
- Board Member: Lenaya Montoya Present
- Board Member: Christina O'Connell-Not present
- Board Member: Gilbert Ramirez Present

II. Vote to approve Agenda-Mr. Ramirez motioned to approve; Ms. Caswell seconded

III. Vote to approve **Special GC Meeting Minutes 9/22/23** -Mr. Ramirez motioned to approve, Ms. Montoya seconded.

IV. Public Comments-none

V. Action Items

- a. Discussion and possible action on Finance Reports -Ms. Runyan reported on budget adjustments, initial budget for community planning grant, and budget adjustment request. Ms. Runyan also discussed the expenditure review. Mr. Ramirez motioned to approve, Mr. Gavaldon seconded
- b. Discussion and possible action on Accounts Payable Check listing-presented for August Ms. Runyan presented on Accounts Payable Check Listing- Mr. Ramirez motioned to approve, Ms. Caswell seconded.
- c. Discussion and possible action to approve BARS -Ms. Runyan presented BARS 2324-0008, 2324-0009. Mr. Ramirez motioned to approve, Ms. Caswell seconded.

VI. Discussion Items

a. Ed Report-

- Ribbon Cutting Ceremony- October 12, 2023 2-5

- Social Media -

Ms. Archuleta reported updates on the ribbon-cutting ceremony, which will have representatives and community partners. She also reported that due to a schedule conflict, participation from the Hispanic Chamber has yet to be confirmed.. However, we will have Mabel, the photographer, capture the event. Regarding Social Media, we have an Ed Fellow who graduated in Journalism and communication. He will be working on Social Media.

Ms. Archuleta reported on the tax exemption status; the petition from the previous submission was accepted, and a hearing is scheduled for the same day as the ribbon-cutting ceremony date. Mrs. Archuleta will have Connie Dove and Steve attend the hearing. Ms. Archuleta also reported being in communication with PNM regarding high electrical usage. It is required for the next six months for them to consider a change in the usage status. Ms. Archuleta is pushing for solar paneling during the legislative session. Mr. Ramirez suggested reaching out to a support service to offset some of those expenses. Ms. Archuleta also reported that Meg resigned from her Curriculum and Instruction position for personal reasons.. In discussion, Mr. Ramirez requested the headcount of our students in every month's presentation. Ms. Archuleta reported that our numbers are lower than projected numbers, but there is a plan for marketing efforts and systems in place.

b. Lead Team Report

c. Strategic Planning / Retreat session for October- Ms. Archuleta talked about the retreat being in October. The question was if we hired someone to come and train to come in and provide all of the hours required, but it's an option. She explained that there has to be a minimum of 6 hours. Mr. Ramirez expressed his concern regarding the amount of time needed and the ability to get all GC members available for 6 hours. HLHS GC will consider this as an option for future

d. GC Training Hours for SY 23/24 - Ms. Archuleta reported on the GC training hours that can be included in Retreat- October 25th will be the retreat (onsite)

VII.. Adjournment- With no further business, the meeting was adjourned at 6:36 pm.