



Governing Council Meeting Agenda

December 12, 2024 4:00 pm

6401 Jefferson Street NE 87109

Join Zoom Meeting

<https://us06web.zoom.us/j/82132733483>

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I. [Call to Order at 4:08 PM](#)

a. Roll Call

- ● Board Member: Leigh Caswell: [Present](#)
- ● Board Member - Christopher Gavaldon: [Present](#)
- ● Board Member: Lenaya Montoya: [Absent](#)
- ● Board Member: Christina O'Connell: [Absent](#)
- ● Board Member: Gilbert Ramirez: [Present](#)

II. Vote to approve Agenda

[Gilbert Ramirez makes a motion to approve agenda; Christopher Gavaldon seconds and motion passes.](#)

III. Vote to approve [GC Minutes 11/20/24](#)

[Gilbert Ramirez makes a motion to approve the agenda; Leigh Caswell seconds and motion passes.](#)

IV. Public Comments

[None](#)

V. Action Items

1. Discussion and possible action on Finance Reports

Ms. Runyan addresses budget adjustments for cash carryover BARs. Detailed information can be reviewed on finance packet. Gilbert Ramirez makes a motion to approve the finance reports as presented; Leigh Caswell seconds and the motion passes.

2. Discussion and possible action on Accounts Payable Check listing

MS. Runyan discussed check listings for the month of November. Expenditures were reviewed. Ms. Runyan reviewed graphs and current budget and encumbrances. MS. Runyan reviewed fund balances and cash balances. Review of bank balance was also addressed. Gilbert Ramirez makes a motion to approve Accounts Payable Check listing; Leigh Caswell seconds and the motion passes.

3. Discussion and possible action to approve BARS

Gilbert Ramirez makes a motion to approve BARS:

BAR #	Fund Description	Reason/Type
1 2425-0011-I	14000 - Instructional Materials	Increase to tie FY25 budgeted cash
2 2425-0014-I	23000 - Non Instructional Support	to actual cash as of 06/30/24.
3 2425-0015-I	25153 - Title XIX Medicaid	Increase to tie FY25 budgeted cash
4 2425-0017-I	27109 - Instructional Materials	to actual cash as of 06/30/24.
5 2425-0018-D	29102 - Private Dir. Grants	Decrease to tie FY25 budgeted cash
6 2425-0019-I	31600 - Capital Improvements HB33	to actual cash as of 06/30/24.
7 2425-0020-D	31701 - Capital Improvements SB-9	Decrease to tie FY25 budgeted cash
8 2425-0021-D	31703 - SB-9 State Match Cash	to actual cash as of 06/30/24.
9 2425-0022-I	11000 - Operational	Increase to tie FY25 budgeted cash
10 2425-0023-M	27528 - FY25 Community Schools	to actual cash as of 06/30/24.
		200X Function Maintenance

Leigh Caswell seconds and motion passes.

VI. d. Discussion and possible action to approve additional check signer – NMBT

Gilbert Ramirez explained that he had met with Dr. Archuleta to discuss the need for an additional check signer with the bank. Mr. Ramirez presented this to the GC. Mr. Ramirez makes a motion to approve the addition of a check signer and Mr. Gavaldon seconds and motion passes.

Discussion and action for GC elections - President, VP, Treasurer, and Secretary

Gilbert presents the nominations for roles for GC members. Mr. Ramirez moves an option to maintain as it stands. Ms. Cassell requests to have positions remain the same. Mr. Gavaldon would prefer the positions to remain the same unless changes are necessary. Gilbert Ramirez makes a motion to keep positions as is; Ms. Caswell seconds and motion passes.

Adjournment

Meeting was adjourned by Gilbert Ramirez at 4:22 PM