Governing Council Meeting Agenda
October 28, 2026 4:30 PM
6401 Jefferson Street NE 87109

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Meeting ID: 821 3273 3483

I. Opening Items
   A. Call to Order: I did not capture the call to order.
   B. Roll Call
      - Leigh Caswell – GC Secretary: Present
      - Kristen Hernandez – GC Member: Present
      - Lenaya Montoya – GC Treasurer: Present
      - Christina O'Connell – GC Vice President: Absent
      - Gilbert Ramirez – GC President/Chair: Present
   C. Approval of October 28, 2026, GC Meeting Agenda: Gilbert Ramirez made a motion to approve the agenda; Lenaya Montoya seconded the motion; the motion passed.
   D. Approval of September 30, 2026, GC Meeting Minutes: Gilbert Ramirez moved to approve the minutes; Kristen Hernandez seconded; the motion passed.

II. Public Comment

III. Action Items
   A. Discussion and possible action on Finance Report: Jolene Jaramillo reviewed the financial report for the GC.
   B. Discussion and possible action on Accounts Payable check listing: Gilbert Ramirez makes a motion to approve the check listing for the month of September; Kristen Hernandez seconds the motion; motion passes.
   C. Discussion and possible action on BARS: Gilbert Ramirez makes a motion regarding the innovation zone grant for $145,000 to pre-approve the BAR without a number; Lenaya Montoya seconds the motion; motion passes.
   D. Discussion and possible action on electing Board Officer positions: Gilbert Ramirez makes a motion for our slate of officers to be Gilbert Ramirez, President; Christina O'Connell, Vice President; Lenaya Montoya, Treasurer; Leigh Caswell, Secretary; and Kristen Hernandez, Member at Large; Leigh Caswell seconds the motion; motion passes.
   E. Discussion and possible action to approve HLHS Bylaws: Leticia Archuleta shared the bylaws with the GC and indicated they have not changed. Gilbert Ramirez made a motion to approve the Bylaws as presented; Lenaya Montoya seconded the motion; motion passed.
   F. Discussion and possible action to approve the background check policy: Gilbert Ramirez moved to approve the background check policy as presented; Kristen Hernandez seconded; the motion passed.

The next Governing Council meeting is scheduled for November 25, 2026.

G. Discussion and possible action to approve Law Firm/Attorney: GC discusses responses from law firms who responded to our request for proposals. Gilbert Ramirez makes a motion to move forward with Dumas Law Firm; Lenaya Montoya seconds the motion; motion passes.

V. Adjournment: Gilbert Ramirez adjourned the meeting at 5:08 PM

The next Governing Council meeting is scheduled for November 25, 2026.